

**MINUTES OF THE REGULAR MEETING**  
**January 28, 2026**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular January 28, 2026 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Secretary Craig Trauger, Assistant Secretary/Treasurer Lou McKay, Treasurer Travis Landherr and Member Matt Phelan.

Also present at the invitation of the Board were the following:

John Scully, Arro Water Services  
Dave Kline, Arro Engineering  
Kevin Dunn, Arro Water Services  
Matt Angle, Arro Water Services  
Colby Grim, Esq., Grim, Biehn & Thatcher  
Rick Getes, CKS Engineers

**Reorganization** – Mr. Heacock announced that this was a duly advertised meeting as evidenced by the publication certification from the Intelligencer. He then turned the meeting over to Mr. Scully, Chairman Pro Tem. Mr. Scully Opened up the Reorganization meeting invited nominations for officers of the Authority. The following nominations were made:

Chairman – Nomination of Jay Heacock by Mr. Trauger, seconded by Mr. McKay  
Vice-Chairman – Nomination of Lou McKay by Mr. Trauger, seconded by Mr. McKay  
Secretary – Nomination of Craig Trauger by Mr. Trauger, seconded by Mr. McKay  
Treasurer – Nomination of Travis Landherr by Mr. Trauger, seconded by Mr. McKay  
Assistant Secretary/Treasurer – Nomination of Matt Phelan, by Mr. Trauger, seconded by Mr. McKay  
Open Records Officer - Nomination of Teresa Peachy by Mr. Trauger, seconded by Mr. Phelan

Mr. Trauger then moved to close the nominations and cast the ballot for the slate of officers as presented. The motion was seconded by Mr. McKay and carried by a by a 5-0 aye vote. The remainder of the reorganization meeting was conducted by Chairman Heacock.

**APPOINTMENTS of PROFESSIONAL STAFF:**

Chairman Heacock then presented the following firms and requested a motion for approval:

Solicitor - Grim, Biehn & Thatcher – Colby Grim, Esq. motion by Mr. McKay, seconded by Mr. Trauger and passed with a 5-0 vote.

Engineer – CKS Engineers – Patrick DiGangi, P.E., motion by Mr. McKay, seconded by Mr. Trauger and passed with a 5-0 vote.

Auditor – Bee, Bergvall & Co. - motion by Mr. McKay, seconded by Mr. Phelan and passed with a 5-0 vote.

Operations/Administrative Consultant – Arrow Water Services, motion by Mr. McKay, seconded by Mr. Phelan and passed with a 5-0 vote.

At this time, Chairman Heacock asked for a motion to adjourn the Reorganizational meeting and to move to the Regular Meeting, where upon Mr. McKay, seconded by Mr. Trauger and passed with a 5-0 vote.

### **MINUTES**

Upon motion of Mr. McKay, seconded by Mr. Trauger, the Board approved the minutes of the December 4, 2025 board meeting 4-0-1. Mr. Landherr abstained from the vote.

### **PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – None

### **FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

### **TREASURER'S REPORT**

1. Mr. Scully read the December 2025 Treasurer's Report. A motion was made by Mr. Phelan, seconded by Mr. McKay to approve the Treasurer's Report of - \$67,720.96 (Pennland Farms – \$16,153.09). The motion passed with a 5-0 vote.
2. Mr. Scully read the January 2026 Treasurer's Report. A motion was made by Mr. Trauger, seconded by Mr. McKay to approve the Treasurer's Report of - \$71,664.47 (Pennland Farms – \$17,405.20). The motion passed with a 5-0 vote.

### **SOLICITOR'S REPORT**

Mr. Grim referred the Board to his written report.

### **ENGINEER'S REPORT**

#### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Scully reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Scully reviewed his report with the Board.

**Professional Service Agreement 108 Smith School Road** – A motion was made by Mr. Trauger and seconded by Mr. Phelan to approve Professional Service Agreement for 108 Smith School Road. The motion passed with a 4-0-1 vote. Mr. McKay abstained from the vote.

**Sewage Operation and Maintenance Agreement – 108 Smith School Road** – A motion was made by Mr. Phelan and seconded by Mr. Trauger to approve Sewage Operation and Maintenance Agreement – 108 Smith School Road. The motion passed with a 4-0-1 vote. Mr. McKay abstained from the vote.

**Bank Authorized Signers Changes** –A motion was made by Mr. Phelan and seconded by Mr. Trauger to remove Mark Ofner as an authorized signer on the Authority bank accounts and add Travis Landherr, by a 5-0 vote.

**Award of Local Share Account Grant of \$990,000** –A motion was made by Mr. McKay and seconded by Mr. Trauger to award a local share account grant in the amount of \$990,000 for vital upgrades to the Stonebridge Water System, by a 5-0 vote.

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Phelan and with a 5-0 aye vote, adjourned 8:00 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority