

MINUTES OF THE REGULAR MEETING
December 4, 2025
BEDMINSTER MUNICIPAL AUTHORITY

The regular December 4, 2025 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Secretary Craig Trauger, Assistant Secretary/Treasurer Lou McKay, Treasurer Travis Landherr and Member Matt Phelan.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises,
Erik Allgood, Esq., Grim, Biehn & Thatcher
Rick Getes, CKS Engineers
Richard Schilling, Bedminster Township Manager

MINUTES

Upon motion of Mr. McKay, seconded by Mr. Trauger, the Board approved the minutes of the October 23, 2025 board meeting 4-0-1. Mr. Landherr abstained from the vote.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – None

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

2026 Budget – Mr. Scully provided a detailed review of the 2026 Draft Budget with the Board. A motion was made by Mr. Trauger, seconded by Mr. Phelan to approve the 2026 Draft Budget as presented. The motion passed with a 5-0 vote.

TREASURER'S REPORT

1. Mr. Scully read the December 2025 Treasurer's Report. A motion was made by Mr. Trauger, seconded by Mr. McKay to approve the Treasurer's Report of - \$376,183.19 (Pennland Farms – \$21,161.23). The motion passed with a 5-0 vote.
2. Board Meeting - A motion was made by Mr. McKay, seconded by Mr. Trauger to approve two Authority Board members to review the December 2025 bill and sign the corresponding checks on December 18, 2025. The motion passed with a 5-0 vote.

SOLICITOR'S REPORT

Mr. Allgood referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

LSA Grant – Mr. Scully and Mr. Getes discussed the LSA Grant with the Board and the potential Authority projects.

DRBC Renewal Application for Pennland Farms A motion was made by Mr. Trauger, seconded by Mr. McKay to approve the DRBC Docket with a 5-0 vote

A motion was made by Mr. Phelan, seconded by Mr. Trauger to approve the MPDS Permit for Pennland Farms with a 5-0 vote

AUTHORITY REPORT

Operations Report – Mr. Scully reviewed his report with the Board.

General Matters/Administrative/Operations

Mr. Scully reviewed his report with the Board.

2026 Bedminster Municipal Authority Meeting Schedule – A motion was made by Mr. Phelan and seconded by Mr. Landherr to approve the 2026 Bedminster Municipal Authority Meeting Schedule. The motion passed with a 5-0 vote.

2026 Bedminster Municipal Authority Fee Schedule –A motion was made by Mr. McKay and seconded by Mr. Trauger to approve the 2026 Bedminster Municipal Authority Fee Schedule as presented to the Board. The motion passed with a 5-0 vote.

Water & Sewer Agreement – 108 Smith School Road –A motion was made by Mr. Trauger and seconded by Mr. Phelan to approve the Water & Sewer Agreement for 108 Smith School Road, by a 5-0 vote.

Tapping Fee Reimbursement – Bedminster Water & Sewer Group –A motion was made by Mr. Phelan and seconded by Mr. Trauger to approve the Tapping Fee Reimbursement for Bedminster Water & Sewer Group, on the amount of \$13,278.46, by a 4-0-1 vote. Mr. McKay abstained from the vote.

Township Appointed Travis Landherr to replace Mark Ofner – Term expiration 12/31/2029

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Phelan and with a 5-0 aye vote, adjourned 8:35 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority