

**MINUTES OF THE REGULAR MEETING**  
**July 24, 2025**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular July 24, 2025 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Treasurer Mark Ofner, Secretary Craig Trauger, Assistant Secretary/Treasurer Lou McKay and Member Matt Phelan.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.  
Erik Allgood, Esq., Grim, Biehn & Thatcher  
Rick Getes, CKS Engineers

**MINUTES**

Upon motion of Mr. Phelan, seconded by Mr. Ofner, the Board approved the minutes of the June 26, 2025 board meeting 5-0

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – None

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Scully read the July 2025 Treasurer's Report. A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the Treasurer's Report of - \$149,027.30 (Pennland Farms – \$15,568.75). The motion passed with a 5-0 vote.

**SOLICITOR'S REPORT**

Mr. Allgood referred the Board to his written report.

**ENGINEER'S REPORT**

**Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Scully reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Scully reviewed his report with the Board.

Curtis Tract Escrow Transfer– A motion was made by Mr. Trauger, seconded by Mr. Ofner to approve the transfer of funds for the Curtis Tract Escrow in the amount of \$41.82. The motion passed with a 5-0 vote.

Piper Kulp Escrow Transfer– A motion was made by Mr. McKay, seconded by Mr. Ofner to approve the transfer of funds for the Piper Kulp Escrow in the amounts of \$183.60, \$104.55 and \$146.37. The motion passed with a 5-0 vote.

Tapping Fee Reimbursement to Bedminster Water & Sewer Group– A motion was made by Mr. Ofner, seconded by Mr. McKay to approve the tapping fee reimbursement to Bedminster Water & Sewer Group, for seven (7) EDUs for Avondale Walk in the amount of \$92,949.24. The motion passed with a 5-0 vote.

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Phelan and with a 5-0 aye vote, adjourned 7:21 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority