

MINUTES OF THE REGULAR MEETING
May 22, 2025
BEDMINSTER MUNICIPAL AUTHORITY

The regular May 22, 2025 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Assistant Secretary/Treasurer Lou McKay and Member Matt Phelan. Treasurer Mark Ofner and Secretary Craig Trauger were excused from attendance.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.
Colby Grim, Esq., Grim, Biehn & Thatcher
Rick Getes, CKS Engineers
Richard Schilling, Bedminster Township Manager

MINUTES

Upon motion of Mr. McKay, seconded by Mr. Phelan, the Board approved the minutes of the April 24, 2025 board meeting 3-0

PUBLIC COMMENT

A. Confirmed Appointments – Anastasia Devlin, Bee Bergvall & Company

Ms. Devlin reviewed the 2024 Audited Financial Statements in detail with the Board. A motion was made by Mr. Phelan, seconded by Mr. McKay to approve the 2024 Audited Financial Statements. The motion passed with a 3-0 vote.

B. From the Floor – None

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Scully read the May 2025 Treasurer's Report. A motion was made by Mr. McKay, seconded by Mr. Phelan to approve the Treasurer's Report of - \$92,519.46 (Pennland Farms – \$15,933.41). The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

Mr. Grimm referred the Board to his written report.

Bedminster Hunt West- 2-Letter of Credit Release– A motion was made by Mr. McKay, seconded by Mr. Phelan to approve the Release of the two Letter of Credits for Bedminster Hunt West (Kulp Farm). The motion passed with a 3-0 vote.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

AUTHORITY REPORT

Operations Report – Mr. Scully reviewed his report with the Board.

General Matters/Administrative/Operations

Mr. Scully reviewed his report with the Board.

Rate Schedule -A motion was made by Mr. McKay, seconded by Mr. Phelan to approve the fee for installing new meters and the rate fee for meter replacement. The motion passed with a 3-0 vote.

Curtis Tract Escrow Transfer– A motion was made by Mr. McKay, seconded by Mr. Phelan to approve the transfer of funds for the Curtis Tract Escrow in the amount of \$1,233.69. The motion passed with a 3-0 vote.

Piper Kulp Escrow Transfer– A motion was made by Mr. McKay, seconded by Mr. Phelan to approve the transfer of funds for the Piper Kulp Escrow in the amount of \$5,722.40. The motion passed with a 3-0 vote.

7832 Escrow Release #5 – Curtis Tract– A motion was made by Mr. McKay, seconded by Mr. Phelan to approve the Curtis Tract Escrow Release #5 in the amount of \$19,880.72. The motion passed with a 3-0 vote.

1029 Landis Rush Drive – High Use - Mr. Scully provided an update to the Board.

Bedminster Hunt West (Kulp Farm)- Release of Maintenance Security– A motion was made by Mr. McKay, seconded by Mr. Phelan to approve the Maintenance Security for Bedminster Hunt West. The motion passed with a 3-0 vote.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Phelan and with a 3-0 aye vote, adjourned 7:43 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority