

**MINUTES OF THE REGULAR MEETING**  
**April 24, 2025**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular April 24, 2025 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Treasurer Mark Ofner, Secretary Craig Trauger, Assistant Secretary/Treasurer Lou McKay and Member Matt Phelan.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.  
Colby Grim, Esq., Grim, Biehn & Thatcher  
Rick Getes, CKS Engineers  
Richard Schilling, Bedminster Township Manager

**MINUTES**

Upon motion of Mr. Trauger, seconded by Mr. Phelan, the Board approved the minutes of the March 27, 2025 board meeting 5-0

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – None

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Scully read the April 2025 Treasurer's Report. A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the Treasurer's Report of - \$122,139.83 (Pennland Farms – \$35,826.16). The motion passed with a 4-0 vote.

**SOLICITOR'S REPORT**

Mr. Grimm referred the Board to his written report.

**ENGINEER'S REPORT**

**Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Scully reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Scully reviewed his report with the Board.

Approval for Transfer from Escrow Account -A motion was made by Mr. Ofner, seconded by Mr. McKay to approve transfer from the escrow account to the operating account in the amount of \$2,512.05 for the Curtis Tract. The motion passed with a 5-0 vote.

Bank Authorized Signer– A motion was made by Mr. McKay, seconded by Mr. Ofner to remove Joseph Guagno and add Matt Phelan as an authorized signer on the Authority Bank accounts. The motion passed with a 5-0 vote.

Ownership Notice Letters and Funding Commitment Letters- A motion was made by Mr. Ofner, seconded by Mr. Trauger to authorize Mr. Heacock to sign the Stonebridge Water Booster Station Iron and Manganese Treatment Project Notice Letters and Manhole Rehabilitation Project PA Small Water and Sewer Grant Applications. The motion passed with a 5-0 vote.

Tammy Dunleavy – 7 Mintman Lane - Mr. Scully provided an update to the Board regarding the plumbing issues at the home.

Insurance Quote Approval from Paiste & Noe - Upon motion of Mr. Trauger, seconded by Mr. Phelan, the Board approved the Paiste & Noe Insurance quote as presented by a 4-0 vote.

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Ofner and with a 5-0 aye vote, adjourned 7:39 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority