

**MINUTES OF THE REGULAR MEETING**  
**March 27, 2025**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular March 27, 2025 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Treasurer Mark Ofner, Secretary Craig Trauger and Member Matt Phelan. Assistant Secretary/Treasurer Lou McKay and was excused from attendance.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.  
Colby Grim, Esq., Grim, Biehn & Thatcher  
Rick Getes, CKS Engineers  
Richard Schilling, Bedminster Township Manager

**MINUTES**

Upon motion of Mr. Trauger, seconded by Mr. Ofner, the Board approved the minutes of the February 27, 2025 board meeting 4-0

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – Jesse Heath from 114 Wigton Circle came in about discolored water. Mr. Scully told Jesse that they would be flushing soon.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Scully read the March 2025 Treasurer's Report. A motion was made by Mr. Ofner, seconded by Mr. Trauger to approve the Treasurer's Report of - \$139,014.74 (Pennland Farms – \$18,073.92). The motion passed with a 4-0 vote.
2. Mr. Scully read the March 2025 (LRM Checks) Treasurer's Report. A motion was made by Mr. Ofner, seconded by Mr. Trauger to approve the Treasurer's Report of - \$2,018.00 (Pennland Farms – \$1,211.90). The motion passed with a 4-0 vote.

**SOLICITOR'S REPORT**

Mr. Grimm referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Scully reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Scully reviewed his report with the Board.

Approval for Transfer from Escrow Account -A motion was made by Mr. Trauger, seconded by Mr. Phelan to approve transfer from the escrow account to the operating account in the amount of \$97.00. The motion passed with a 4-0 vote.

4<sup>th</sup> Notice and Hang Tags (17) – Door hangers were posted on 17 homes for non-payment of their water and sewer accounts.

Inspection Reports for Bedminster STP and Pennland Farms STP- Mr. Scully provided an update to the Board.

Tammy Dunleavy – 7 Mintman Lane - Mr. Scully provided an update to the Board regarding the plumbing issues at the home.

Insurance Quote Approval from Paiste & Noe - Upon motion of Mr. Trauger, seconded by Mr. Phelan, the Board approved the Paiste & Noe Insurance quote as presented by a 4-0 vote.

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Ofner and with a 3-0 aye vote, adjourned 7:40 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority