

MINUTES OF THE REGULAR MEETING
January 23, 2025
BEDMINSTER MUNICIPAL AUTHORITY

The regular January 23, 2024 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Treasurer Mark Ofner, Secretary Craig Trauger, Assistant Secretary/Treasurer Lou McKay and Matt Phelan. The Board welcomed their new member, Matt Phelan.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.
Colby Grim, Esq., Grim, Biehn & Thatcher
Rick Getes, CKS Engineers
Richard Schilling, Bedminster Township Manager

Reorganization – Mr. Heacock announced that this was a duly advertised meeting as evidenced by the publication certification from the Intelligencer. He then turned the meeting over to Mr. Scully, Chairman Pro Tem. Mr. Scully Opened up the Reorganization meeting invited nominations for officers of the Authority. The following nominations were made:

Chairman – Nomination of Jay Heacock by Mr. McKay, seconded by Mr. Ofner
Vice-Chairman – Nomination of Lou McKay by Mr. McKay, seconded by Mr. Ofner
Secretary – Nomination of Craig Trauger by Mr. McKay, seconded by Mr. Ofner
Treasurer – Nomination of Mark Ofner by Mr. McKay, seconded by Mr. Ofner
Assistant Secretary/Treasurer – Nomination of Matt Phelan, by Mr. McKay, seconded by Mr. Ofner
Open Records Officer - Nomination of John Scully by Mr. McKay, seconded by Mr. Ofner

Mr. McKay then moved to close the nominations and cast the ballot for the slate of officers as presented. The motion was seconded by Mr. McKay and carried by a by a 5-0 aye vote. The remainder of the reorganization meeting was conducted by Chairman Heacock.

APPOINTMENTS of PROFESSIONAL STAFF:

Chairman Heacock then presented the following firms and requested a motion for approval:

Solicitor - Grim, Biehn & Thatcher – Colby Grim, Esq. motion by Mr. McKay, seconded by Mr. Trauger and passed with a 5-0 vote.

Engineer – CKS Engineers – Patrick DiGangi, P.E., motion by Mr. McKay, seconded by Mr. Trauger and passed with a 5-0 vote.

Auditor – Bee, Bergvall & Co. - motion by Mr. McKay, seconded by Mr. Trauger and passed with a 5-0 vote.

Operations/Administrative Consultant – Private Utility Enterprises, Inc., motion by Mr. McKay, seconded by Mr. Trauger and passed with a 5-0 vote.

At this time, Chairman Heacock asked for a motion to adjourn the Reorganizational meeting and to move to the Regular Meeting, where upon Mr. McKay, seconded by Mr. Trauger and passed with a 5-0 vote.

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. McKay, the Board approved the minutes of the December 5, 2024 board meeting 4-0-1

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – None

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Scully read the December 2024 Treasurer's Report. A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the Treasurer's Report of - \$46,089.59 (Pennland Farms – \$12,636.85). The motion passed with a 5-0 vote.
2. Mr. Scully read the January 2025 Treasurer's Report. A motion was made by Mr. McKay, seconded by Mr. Ofner to approve the Treasurer's Report of - \$55,578.71 (Pennland Farms – \$17,852.81). The motion passed with a 5-0 vote.

SOLICITOR'S REPORT

Mr. Grimm referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

AUTHORITY REPORT

Operations Report – Mr. Scully reviewed his report with the Board. Mr. Scully provided an update on flushing to the Board.

General Matters/Administrative/Operations

Mr. Scully reviewed his report with the Board.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. McKay and with a 3-0 aye vote, adjourned 7:21 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority