

MINUTES OF THE REGULAR MEETING
December 5, 2024
BEDMINSTER MUNICIPAL AUTHORITY

The regular December 5, 2024 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay. Vice Chairman Joseph Guagno and Treasurer Mark Ofner were excused from attendance.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.
Colby Grim, Esq., Grim, Biehn & Thatcher
Mike McCreary, CKS Engineers
Richard Schilling, Bedminster Township Manager

MINUTES

Upon motion of Mr. McKay, seconded by Mr. Trauger, the Board approved the minutes of the October 24, 2024 Board meeting 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments –
 - a. Keystone Alliance Consulting – Rate Study Presentation – Mr. Busch presented the rate study results and various options for revised rates to the Board. The Board will deliberate and discuss at the January Authority Meeting.
- B. From the Floor – Mr. Schilling

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

2025 Budget – Mr. Scully provided a detailed review of the 2025 Draft Budget with the Board. The Board discussed performing a rate study in 2025. A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the 2025 Draft Budget as presented with a 5% rate increase. The motion passed with a 3-0 vote.

TREASURER'S REPORT

1. Mr. Scully read the December 2024 Treasurer's Report. A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the Treasurer's Report of - \$284,727.00 (Pennland Farms – \$15,858.67). The motion passed with a 3-0 vote.
2. Board Meeting - A motion was made by Mr. McKay, seconded by Mr. Trauger to approve two Authority Board members to review the December 2024 bill and sign the corresponding checks on December 19, 2024. The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

Mr. Grimm referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Resolution 2024-01 – Stonebridge Booster Station Iron & Manganese Project LSA Grant - Upon motion of Mr. Trauger, seconded by Mr. McKay, the Board approved Resolution 2024-01, authorizing the professional staff to apply for LSA Grant funds for the Stonebridge Booster Station Iron & Manganese Project with a 3-0 vote.

AUTHORITY REPORT

Operations Report – Mr. Scully reviewed his report with the Board. Mr. Scully provided an update on flushing to the Board.

General Matters/Administrative/Operations

Mr. Scully reviewed his report with the Board.

1. 2025 Bedminster Municipal Authority Meeting Schedule – A motion was made by Mr. McKay and seconded by Mr. Trauger to approve the 2025 Bedminster Municipal Authority Meeting Schedule. The motion passed with a 3-0 vote.
2. 2025 Bedminster Municipal Authority Fee Schedule –A motion was made by Mr. McKay and seconded by Mr. Trauger to approve the 2025 Bedminster Municipal Authority Fee Schedule as presented to the Board. The motion passed with a 3-0 vote.
3. Louis McKay's Term Expiration 12/31/2024 – Mr. McKay will renew his term.
4. CUSI Service Rates –A motion was made by Mr. McKay and seconded by Mr. Trauger to approve the 2025 CUSI Service Rates. The motion passed with a 3-0 vote.

5. JP Mascaro Service Rates –A motion was made by Mr. McKay and seconded by Mr. Trauger to approve the 2025 JP Mascaro Service Rates. The motion passed with a 3-0 vote.
6. Escrow Account Transfer - A motion was made by Mr. McKay and seconded by Mr. Trauger to approve the transfers from the Escrow Accounts as presented to the Board. The motion passed with a 3-0 vote.
7. 7832 escrow Release No. 4 – Curtis Tract \$5,450.00- A motion was made by Mr. McKay and seconded by Mr. Trauger to approve the Curtis Tract Escrow Release #4 in the amount of \$5,450.00. The motion passed with a 3-0 vote.
8. 2025 Grim, Biehn & Thatcher Hourly Rate – Mr. Scully presented the 2025 hourly rate proposal from Grim, Biehn and Thatcher.

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. McKay and with a 3-0 aye vote, adjourned 8:05 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority