

**MINUTES OF THE REGULAR MEETING**  
**September 28, 2023**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular August 24, 2023 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Secretary Craig Trauger. Treasurer Mark Ofner and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

Vice Chairman Joseph Guagno attended the meeting via phone.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.  
Colby Grim, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board approved the minutes of the August 24, 2023 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – Rich Shilling

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Scully read the September 2023 Treasurer's Report. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Treasurer's Report of - \$80,549.32 (Pennland Farms – \$16,718.60). The motion passed with a 3-0 vote

**SOLICITOR'S REPORT**

Mr. Grim referred the Board to his written report.

## **Developments**

Kulp Farm Escrow Release - A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Kulp Farm Escrow Release. The motion passed with a 3-0 vote

Kulp Farm Acceptance of Maintenance Letter of Credit - A motion was made by Mr. Trauger, seconded by Mr. Guagno to accept the Maintenance period letter of credit. The motion passed with a 3-0 vote

Kulp Farm Acceptance of Facilities from Developer - A motion was made by Mr. Guagno, seconded by Mr. Trauger to accept dedication of the facilities from the Developer. The motion passed with a 3-0 vote

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Scully reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Scully reviewed his report with the Board.

1. David & Judy Larsen – 1014 Landis Rush Drive – Mr. Scully provided an update to the Board on the Larsen's complaint. The homeowners were not in attendance. No further action was taken.
2. Constellation Energy - Contract – The current electrical contract expires 12/31/2023. The Board authorized Mr. Scully and Mr. Guagno to obtain and execute the necessary contracts for the Authority electric.
3. 2024 Draft Budget – The Draft budget is in process and will be available for review at the October meeting.

**CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 3-0 aye vote, adjourned 7:22 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority