

**MINUTES OF THE REGULAR MEETING**  
**October 26, 2023**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular October 26, 2023 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger, Treasurer Mark Ofner and Assistant Secretary/Treasurer Lou McKay.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.  
Colby Grim, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Ofner, the Board approved the minutes of the September 28, 2023 board meeting 5-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – None

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Scully read the October 2023 Treasurer's Report. A motion was made by Mr. McKay, seconded by Mr. Guagno to approve the Treasurer's Report of - \$156,000.67 (Pennland Farms – \$13,453.27). The motion passed with a 5-0 vote

**SOLICITOR'S REPORT**

Mr. Grim referred the Board to his written report.

**Developments**

Curtis Tract – Mr. Grim provided an update to the Board.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Scully reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Scully reviewed his report with the Board.

1. 2024 Draft Budget – The Draft budget was reviewed with the Board. Final approval will be done at the December meeting.
2. DRBC Docket for Pennland Farms – Mr. Scully provided an update to the Board. Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board authorized Mr. DiGangi to send a letter to the DRBC to settle the matter, by a 5-0 vote.
3. Amendment to the Agenda - A motion was made by Mr. McKay, seconded by Mr. Ofner, to amend the agenda to include the Resolution for the Grant, by a 5-0 vote.
4. Grant - A motion was made by Mr. McKay, seconded by Mr. Ofner, to proceed with the Grant, by a 5-0 vote. A motion was made by Mr. McKay, seconded by Mr. Ofner, to authorize Mr. Heacock and Mr. Guagno to sign the Grant Resolution, by a 5-0 vote.

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 3-0 aye vote, adjourned 7:22 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority