

**MINUTES OF THE REGULAR MEETING**  
**May 25, 2023**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular May 25, 2023 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Treasurer Mark Ofner. Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.  
Colby Grim, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Ofner, the Board approved the minutes of the April 27, 2023 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments
- B. From the Floor –

Paul Finnely  
Rich Shilling

Bedminster Square – There were numerous residents present at the meeting to express their upset on the water and pressure issues. The following homeowners addressed the Board;

- Vicki Keller – 130 Pipers Inn Drive
- Nick Reshino – 535 Shoemaker Drive
- Demi Morris – 312 W. Armstrong Drive
- Heather Brown – 151 Pipers Inn Drive
- Teresa Evert – 156 Pipers Inn Drive
- Wendy Rosanova – 307 W. Armstrong Drive
- Colleen Smith – 210 Liberty Trail Ct W

Mr. DiGangi updated the residents on the system flow, water quality and pressure. Mr. DiGangi provided information on how the Authority is working to resolve the issues the residents are experiences.

Authority staff will update the website to communicate to residents to help inform residents on upcoming maintenance on the system. Staff will work on additional communication methods to provide ongoing updates to the residents.

## **FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

Mr. Scully provided an update on the 2022 Audit to the Board. audit presentation is expected at the June meeting. The DCED report will be filed by June 30, 2023.

## **TREASURER'S REPORT**

1. PLIGIT transfer \$250,000. A motion was made by Mr. Guagno, seconded by Mr. Ofner to approve the PLIGIT transfer in the amount of \$250,000. The motion passed with a 3-0 vote
2. Mr. Scully read the May 2023 Treasurer's Report. A motion was made by Mr. Guagno, seconded by Mr. Ofner to approve the Treasurer's Report of - \$317,869.26 (Pennland Farms – \$19,101.75). The motion passed with a 3-0 vote
3. First National Bank Check \$15,774.03. A motion was made by Mr. Guagno, seconded by Mr. Ofner to approve the First National Bank check in the amount of \$15,774.03. The motion passed with a 3-0 vote

## **SOLICITOR'S REPORT**

Mr. Grim referred the Board to his written report.

105 Elephant Road – Sewer Service Agreement - Upon motion of Mr. Ofner, seconded by Mr. Guagno, the Board approved Sewer Service Agreement for 105 Elephant Road, by a 3-0 vote.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Model Water System - Upon motion of Mr. Guagno, seconded by Mr. Ofner, the Board approved Proposal to Model Water System, as presented, in the amount of \$22,900, by a 3-0 vote.

## **AUTHORITY REPORT**

Operations Report – Mr. Scully reviewed his report with the Board.

**General Matters/Administrative/Operations**

Mr. Scully reviewed his report with the Board.

**CHAIRMAN'S MINUTE**

Amend Agenda - Filter Project - Upon motion of Mr. Guagno, seconded by Mr. Ofner, the Board amend the agenda and authorized the Authority Engineer to start the filter project, by a 3-0 vote.

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Ofner and with a 3-0 aye vote, adjourned 8:34 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority