

MINUTES OF THE REGULAR MEETING
January 26, 2023
BEDMINSTER MUNICIPAL AUTHORITY

The regular January 26, 2023 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Treasurer Mark Ofner. Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Colby Grim, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

Reorganization – Mr. Heacock announced that this was a duly advertised meeting as evidenced by the publication certification from the Intelligencer. He then turned the meeting over to Mr. Reiss, Chairman Pro Tem. Mr. Reiss Opened up the Reorganization meeting invited nominations for officers of the Authority. The following nominations were made:

Chairman – Nomination of Jay Heacock by Mr. Guagno, seconded by Mr. Ofner
Vice-Chairman – Nomination of Joseph Guagno by Mr. Ofner, seconded by Mr. Guagno
Secretary – Nomination of Craig Trauger by Mr. Guagno, seconded by Mr. Offner
Treasurer – Nomination of Lou McKay by Mr. Guagno, seconded by Mr. Offner
Assistant Secretary/Treasurer – Nomination of Mr. Ofner, by Mr. Guagno, seconded by Mr. Ofner
Open Records Officer - Nomination of John Scully by Mr. Guagno, seconded by Mr. Ofner

Mr. Guagno then moved to close the nominations and cast the ballot for the slate of officers as presented. The motion was seconded by Mr. Ofner and carried by a by a 3-0 aye vote. The remainder of the reorganization meeting was conducted by Chairman Heacock.

APPOINTMENTS of PROFESSIONAL STAFF:

Chairman Heacock then presented the following firms and requested a motion for approval:

Solicitor - Grim, Biehn & Thatcher – Colby Grim, Esq. motion by Mr. Guagno, seconded by Mr. Ofner and passed with a 3-0 vote.

Engineer – CKS Engineers – Patrick DiGangi, P.E., motion by Mr. Guagno, seconded by Mr. Ofner and passed with a 3-0 vote.

Auditor – Bee, Bergvall & Co. - motion by Mr. Guagno, seconded by Mr. Ofner and passed with a 3-0 vote.

Operations/Administrative Consultant – Private Utility Enterprises, Inc., motion by Mr. Guagno, seconded by Mr. Ofner and passed with a 3-0 vote.

At this time, Chairman Heacock asked for a motion to adjourn the Reorganizational meeting and to move to the Regular Meeting, where upon Mr. Ofner, seconded by Mr. Guagno and passed with a 3-0 vote.

MINUTES

Upon motion of Mr. Guagno, seconded by Mr. Ofner, the Board approved the minutes of the December 7, 2022 board meeting 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments
- B. From the Floor – none

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet. Mr. Scully noted that grant funds for the Penllyn Water Main, in the amount of \$136,580.55, were received by the Authority.

TREASURER'S REPORT

1. Mr. Scully read the Treasurer's Report, dated January 26, 2023. A motion was made by Mr. Ofner, seconded by Mr. Guagno to approve the Treasurer's Report of - \$78,297.60 (Pennland Farms – \$23,650.74). The motion passed with a 3-0 vote.
2. Mr. Scully read the December 2022 Treasurer's Report. A motion was made by Mr. Ofner, seconded by Mr. Guagno to approve the Treasurer's Report of - \$21,909.73 (Pennland Farms – \$3,592.26). The motion passed with a 3-0 vote

SOLICITOR'S REPORT

Mr. Grim referred the Board to his written report.

Resolution 2023-01 – Identity Theft- Upon a motion of Mr. Guagno, seconded by Mr. Ofner the Board adopted the Identity Theft Policy, Resolution 2023-01 by a 3-0 vote.

127 Allem Lane Consolidated Lien/writ of scire facias - A motion was made by Mr. Ofner and seconded by Mr. Guagno to approve the 127 Allem Lane Consolidated Lien/writ of scire facias. The motion was passed by a 3-0 vote.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

AUTHORITY REPORT

Operations Report – Mr. Scully reviewed his report with the Board.

General Matters/Administrative/Operations

Mr. Scully reviewed his report with the Board.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Ofner, seconded by Mr. Guagno and with a 3-0 aye vote, adjourned 7:55 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority