

MINUTES OF THE REGULAR MEETING
January 27, 2022
BEDMINSTER MUNICIPAL AUTHORITY

The regular January 27, 2022 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Assistant Secretary/Treasurer Lou McKay. Secretary Craig Trauger was excused from attendance.

The Bedminster Board of Supervisors reappointment Jay Heacock to the Authority Board for a 5-year term.

The Bedminster Board of Supervisors approved Mark Ofner to the Authority Board.

Also present at the invitation of the Board were the following:

John Scully, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

Reorganization – Mr. Heacock announced that this was a duly advertised meeting as evidenced by the publication certification from the Intelligencer. He then turned the meeting over to Mr. Reiss, Chairman Pro Tem. Mr. Reiss Opened up the Reorganization meeting invited nominations for officers of the Authority. The following nominations were made:

Chairman – Nomination of Jay Heacock by Mr. Ofner, seconded by Mr. Guagno

Vice-Chairman – Nomination of Joseph Guagno by Mr. Ofner, seconded by Mr. Guagno

Secretary – Nomination of Craig Trauger by Mr. Ofner, seconded by Mr. Guagno

Treasurer – Nomination of Lou McKay by Mr. Ofner, seconded by Mr. Guagno

Assistant Secretary/Treasurer – Nomination of Mark Ofner by Mr. Ofner, seconded by Mr. Guagno

Open Records Officer - Nomination of John Scully by Mr. Guagno, seconded by Mr. Ofner

Mr. Guagno then moved to close the nominations and cast the ballot for the slate of officers as presented. The motion was seconded by Mr. Ofner and carried by a by a 4-0 aye vote. The remainder of the reorganization meeting was conducted by Chairman Heacock.

APPOINTMENTS of PROFESSIONAL STAFF:

Chairman Heacock then presented the following firms and requested a motion for approval:

Solicitor - Grim, Biehn & Thatcher – Jonathan Reiss, Esq. motion by Mr. McKay, seconded by Mr. Guagno and passed with a 4-0 vote.

Engineer – CKS Engineers – Patrick DiGangi, P.E., motion by Mr. McKay, seconded by Mr. Guagno and passed with a 4-0 vote.

Auditor – Bee, Bergvall & Co. - motion by Mr. McKay, seconded by Mr. Guagno and passed with a 4-0 vote.

Operations/Administrative Consultant – Private Utility Enterprises, Inc., motion by Mr. McKay, seconded by Mr. Guagno and passed with a 4-0 vote.

At this time, Chairman Heacock asked for a motion to adjourn the Reorganizational meeting and to move to the Regular Meeting, where upon Mr. McKay, seconded by Mr. Guagno and passed with a 4-0 vote.

MINUTES

Upon motion of Mr. Guagno, seconded by Mr. McKay, the Board approved the minutes of the December 8, 2021 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments
- B. From the Floor – none

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Scully read the Treasurer's Report, dated January 27, 2022. A motion was made by Mr. McKay, seconded by Mr. Guagno to approve the Treasurer's Report of - \$226,551.83 (Pennland Farms – \$22,675.83). The motion passed with a 4-0 vote.
2. Mr. Scully read the December 2021 Treasurer's Report. A motion was made by Mr. McKay, seconded by Mr. Guagno to approve the Treasurer's Report of - \$271,248.04 (Pennland Farms – \$14,728.06). The motion passed with a 4-0 vote

SOLICITOR'S REPORT

Mr. Nelson referred the Board to his written report.

Resolution 2022-01 – Identity Theft- Upon a motion of Mr. McKay, seconded by Mr. Guagno the Board adopted the Identity Theft Policy, Resolution 2022-01 by a 4-0 vote.

A motion was made by Mr. McKay and seconded by Mr. Ofner to approve the Amended Agenda for the January 27, 2022 Authority meeting. The Amended Agenda has been posted on the Authority website. The motion was passed by a 3-0-1 vote.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Stonebridge – Pennland Farms Water System Interconnection Project – Mr. DiGangi provided an update to the Board on the water main installation, two Booster pump replacements, paving restoration and control modifications.

A motion was made by Mr. McKay and seconded by Mr. Guagno to approve Change order #1 for paving restoration, in the amount of \$18,450. The motion passed with a 4-0 vote.

A motion was made by Mr. McKay and seconded by Mr. Guagno to approve pay estimate #1 in the amount of \$160,000. The motion passed with a 4-0 vote.

AUTHORITY REPORT

Operations Report – Mr. Scully reviewed his report with the Board.

VFD Replacement- Stonebridge Booster Station – Mr. Scully provided detail on-going issues with the VFD's at the Booster Station. The VFD are on the 5-year replacement plan. With supply chain issues, staff will try to repair the VFD's while obtaining cost estimates for replacing a 3 VFDs. A motion was made by Mr. McKay and seconded by Mr. Ofner to provide a cost estimate to replace all 3 VFD's at the Stonebridge Booster Station. The motion was passed by a 3-0-1 vote.

General Matters/Administrative/Operations

Mr. Scully reviewed his report with the Board.

A motion was made by Mr. McKay and seconded by Mr. Ofner to approve the Amended Agenda to include the VFD Replacement under the Operations Report for the January 27, 2022 Authority meeting. The Amended Agenda will be posted on the Authority website. The motion was passed by a 3-0-1 vote.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Guagno and with a 4-0 aye vote, adjourned 7:28 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority

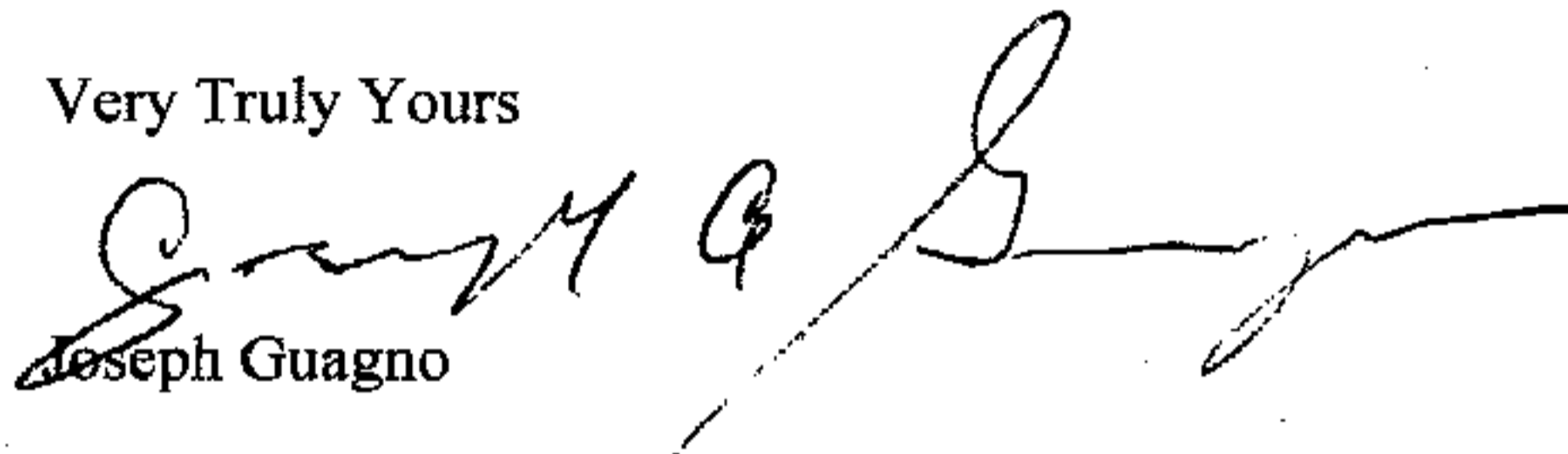
11 Gibson Circle
Perkasie, PA 18944
January 29, 2022

Executive Director, Chairman and Board
Bedminster Municipal Authority

I recused myself from voting on the approval of the Resolution regarding the replacement of the variable frequency drives at the Stonebridge Booster Station because the firm I work for and Own is providing design services for the project.

I shall continue to recuse myself from voting on any Authority item that ***Instrumentation, Control & Energy Engineering, LLC*** is involved.

Very Truly Yours


Joseph Guagno