

**MINUTES OF THE REGULAR MEETING
OCTOBER 28, 2021
BEDMINSTER MUNICIPAL AUTHORITY**

The regular October 28, 2021 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay.

The October 28, 2021 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Peter Nelson, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Guagno, seconded by Mr. McKay, the Board approved the minutes of the September 23, 2021 board meeting 5-0.

PUBLIC COMMENT

- A. Confirmed Appointments
- B. From the Floor –

David Larson – 1014 Landis Rush Drive – Mr. Sullivan provided an update related to the modifications at the Pennland farms WWTP to the Board and Mr. Larson.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet. The restructuring of the Authority debt service and loan is complete.

2022 Budget – Mr. Sullivan provided a detailed review of the 2022 Draft Budget with the Board. A motion was made by Mr. Bender, seconded by Mr. McKay to approve the 2022 Draft Budget as presented. The motion passed with a unanimous vote.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated October 28, 2021. A motion was made by Mr. McKay, seconded by Mr. Guagno to approve the Treasurer's Report of - \$57,398.78 (Pennland Farms – \$19,794.12). The motion passed with a 5-0 vote.

SOLICITOR'S REPORT

Mr. Nelson referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Grant Project – Pennland Farms Water System Interconnection Project – Water Main Contract– Mr. DiGangi provided an update to the Board. The Contract was awarded and construction is expected to start November 8, 2021.

Grant Project – Pennland Farms Water System Interconnection Project – Control Modifications– Mr. DiGangi, Mr. Sullivan and Mr. Guagno met to discuss the control modifications needed for the project.

Grant Project – Pennland Farms Water System Interconnection Project – Procurement of the Replacement Booster Pumps – Upon motion of Mr. McKay, seconded by Mr. Trauger, the Board authorized the procurement of the replacement booster pumps from Geiger pumps, at a Costars price of \$82,791.00, by a 4-0-1 vote. Mr. Guagno abstained from the vote.

Engineering Committee Meeting – Mr. DiGangi provided an update to the Board. Based on the meeting, staff created a ten-year capital plan.

Sampling Stations – As a result of COVID, in house sampling is restrictive. Upon motion of Mr. Guagno, seconded by Mr. Bender, the Board authorized the purchase of sampling stations, pending DEP approval, by a 5-0 vote.

Pennland Farms Building and Process Evaluation – Mr. DiGangi provided an update to the Board. Mr. DiGangi is obtaining pricing on FRP Covers for the influent tank to reduce gas and odors coming off the plant. It was determined that the primary noise coming from the Plant is due to the air intake to the blower. It was determined that Sound baffles could help reduce this noise. The Authority has baffles at the Deep Run Plant that are no longer in use. MGK will be out in the next week to install the baffles. The Authority will look into installing trees at the property line to further help with noise and odor.

AUTHORITY REPORT

Operations Report – Mr. Sullivan reviewed his report with the Board.

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board and referred them to his transition letter contained in the meeting packet.

Mr. Heacock thanked Mr. Bender for his years of service to the Board. Mr. Bender will be resigning from the Board effective October 28, 2021. Mr. Bender thanked the Board for their support and contribution.

The next meeting is scheduled for December 2, 2021 at 5:00 p.m.

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Guagno and with a 5-0 aye vote, adjourned 7:40 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority