

**MINUTES OF THE REGULAR MEETING**  
**April 22, 2021**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular April 22, 2021 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger and Treasurer Bob Bender. Assistant Secretary/Treasurer Lou McKay arrived at 7:05.

The April 23, 2021 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the March 25, 2021 board meeting 4-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments
- B. From the Floor – None

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Mr. Sullivan provided and update on the 2020 Audit to the Board. All fieldwork is complete. The audit presentation is expected at the May or June meeting.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated April 22, 2021. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$76,247.74 (Pennland Farms – \$23,771.17). The motion passed with a 4-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

### **Developments**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Chapter 94 Report – Mr. DiGangi proved an update to the Board.

291 Elephant Road – The contractor resubmitted a planning module. A will serve letter was issued by the Authority for the project for 4 sewer connections and five water connections, contingent on all approvals from Township and all fees paid. The project consists of 4 new homes and one existing home.

## **AUTHORITY REPORT**

Operations Report – Mr. Sullivan reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

Hydant Flushing- Hydrant Flushing will begin May 24 to May 27, 2021.

Annual Liability Insurance Policy - Upon a motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the Annual Liability Insurance Policy by a vote of 5-0.

Traveling Bridge Filter – Mr. Sullivan provided an update to the Board on the potential repairs needed.

Pennland Farms Service Leak – Mr. Sullivan provided an update to the Board. Repairs were made and repaired on April 22, 2021.

Elephant Road Roof Replacement - Mr. Sullivan provided an overview to the Board on the roof replacement proposal. The Board discussed replacement options for all three buildings at the plant. The Board authorized the Executive Director and Solicitor to research the roof replacement and provide a recommendation at the May meeting

Ethics Forms – All Board members and Professionals need to submit their Ethics forms to the Authority.

**CHAIRMAN'S MINUTE**

The May meeting will be held virtually.

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Bender and with a 4-0 aye vote, adjourned 7:30 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority