

**MINUTES OF THE REGULAR MEETING**  
**March 25, 2021**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular March 25, 2021 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger and Treasurer Bob Bender. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

The March 25, 2021 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board approved the minutes of the February 25, 2021 board meeting 4-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments
- B. From the Floor – None

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Mr. Sullivan provided and update on the 2020 Audit to the Board.

Pennland Farms Influent Screen Project - A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the change order #1 and payment in the amount of \$2,748.00. The motion was passed by a 3-0-1 vote. Mr. Guagno abstained from the vote.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated March 25, 2021. A motion was made by Mr. Trauger, seconded by Mr. Bender to approve the

Treasurer's Report of - \$273,967.80 (Pennland Farms – \$16,114.88). The motion passed with a 3-0-1 vote. Mr. Guagno abstained from the vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

### **Developments**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Chapter 94 Report – Mr. DiGangi proved an update to the Board.

## **AUTHORITY REPORT**

Operations Report – Mr. Sullivan reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

Well E Pump Replacement – The pump at well E went bad and was replaced. No additional piping was needed.

Hydrant Flushing- Hydrant Flushing will begin in the middle of May.

Dublin/BMA Work Session – Mr. Sullivan attended a work session with the Township and Dublin Borough discussing the Twin Oaks pump station and obtaining easements across Bedminster Township.

Will Serve – Curtis Tract – A will serve letter will be issued for the Curtis Tract, contingent on all approvals from the Township and all fees paid.

Resolution 2020-03 - Rescind Resolution 2020-02 - Upon a motion of Mr. Guagno, seconded by Mr. Bender, the Board rescinded the Covid delinquent policy, Resolution 2020-02, to not charge late fees or pursue delinquent debt. The Authority will begin charging late fees and reinstate collection efforts effective April 1, 2021 by a vote of 4-0.

### **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Bender and with a 4-0 aye vote, adjourned 7:30 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority