

MINUTES OF THE REGULAR MEETING
December 2, 2020
BEDMINSTER MUNICIPAL AUTHORITY

The regular December 2, 2020 meeting of the Bedminster Municipal Authority was called to order at 5:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender, and Secretary Craig Trauger. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Peter Nelson, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Bender, the Board approved the minutes of the October 21, 2020 board meeting by a 4-0 vote.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet. The Authority has been waiving late fees for past due accounts to help alleviate the financial impact of COVID-19. The Board agreed to extend the waiving of the late fees until the next scheduled meeting.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated December 2, 2020. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the Treasurer's Report of - \$106,371.96 (Pennland Farms – \$23,507.53). The motion passed with a 4-0 vote.
2. A motion was made by Mr. Bender, seconded by Mr. Trauger to authorized two members of the Board to review the December 2020 bill payment list and to execute the associated checks. The motion passed with a 4-0 vote.

3. Bee Bergvall Engagement Letter – A motion was made by Mr. Bender and seconded by Mr. Trauger to approve the Engagement Letter from Bee Bergvall to perform the 2020 Authority Audit. The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

There was no written report for this meeting.

1. Weiss Markets - Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board accepted and dedicated the public improvements and commencement of the 18-month maintenance period by a vote of 4-0.
2. Weiss Markets - Upon motion of Mr. Trauger, seconded by Mr. Bender, authorized the reduction of the Financial Security to 15% by a vote of 4-0.
3. PA Small Water and Sewer Grant - Upon motion of Mr. Bender, seconded by Mr. Trauger, the Board accepted the PA Small Water and Sewer Grant for the interconnection of the two public Water System by a vote of 3-0-1. Mr. Guagno abstained from the vote.

ENGINEER'S REPORT

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Development

Kulp Farm/Telvil Rice– Mr. DiGangi provided an update to the Board.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

Mr. Sullivan reviewed his report with the Board.

2021 Bedminster Municipal Authority Meeting Schedule – A motion was made by Mr. Bender and seconded by Mr. Trauger to approve the 2021 Bedminster Municipal Authority Meeting Schedule. The motion passed with a 4-0 vote.

2021 Bedminster Municipal Authority Fee Schedule –A motion was made by Mr. Trauger and seconded by Mr. Guagno to approve the 2021 Bedminster Municipal Authority Fee Schedule as presented to the Board. The motion passed with a 4-0 vote.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 4-0 aye vote, adjourned 5:25 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority