

**MINUTES OF THE REGULAR MEETING**  
**September 23, 2015**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular September 23, 2015 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Chairman Jay Heacock, Vice Chairman Joseph Guagno and Secretary Craig Trauger. Assistant Secretary/Treasurer Lou McKay and Treasurer Lawrence Longacre were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Administrator/Operator  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board approved the minutes of the August 26, 2015 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Mr. Sullivan provided the Board a copy of the PLIGIT Bank statement for their review.

Mr. Sullivan generally reviewed the Loan Debt Service schedule with the Board, noting an annual principal payment due December 1<sup>st</sup> and semi-annual interest payments due June 1<sup>st</sup> and December 1<sup>st</sup> of 2016

## **TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated September 23, 2015. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Treasurer's Report of - \$73,426.16 (Pennland Farms - \$10,868.09 Estates at Deep Run Creek \$5,173.03). The motion passed with a 3-0 vote.
2. A motion was made by Mr. Trauger, seconded by Mr. Guagno to authorize Joe Guagno to be the representative for the Authority in regards to electrical purchases. The motion passed with a 3-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

**Developments** – The Authority Solicitor briefly updated the Board on the Weis Market project.

Weiss Markets – Weiss Markets has been unable to obtain the necessary easements for the Water and Sewer installation as well as the storm water system. The Authority Solicitor is working with the developer to finalize and review the various agreements.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report.

**Wigton Circle Sewer Replacement Project** – The project is in the maintenance period. The Authority Engineer spoke with the Continental properties regarding homes with missing the numbers located on the curb in front of their homes due to the replacement of the curbs. After discussing this issue with property manager, the numbers will be fixed as part of the Stonebridge I & I contract.

**Stonebridge Drive Sewer Replacement Project** – The board directed the engineer to include seal coating the disturbed driveways as part of the replacement project.

**Developments**

Mr. DiGangi reviewed his report with the Board.

**Operations Report** – Mr. Sullivan reviewed his report with the Board.

**AUTHORITY REPORT**

**General Matters/Administrative/Operations/**

Mr. Sullivan reported there is no new business to discuss.

**CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 3-0 aye vote, adjourned at 8:00 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority