

D R A F T

**MINUTES OF THE REGULAR MEETING
May 27, 2015
BEDMINSTER MUNICIPAL AUTHORITY**

The regular May 27, 2015 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay. Treasurer Larry Longacre was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Administrator/Operator
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board approved the minutes of the April 22, 2015 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments –
Brinker Simpson– Ms. Cathy Seiler presented the 2014 audited financial statements.

Mr. McKay moved to adopt the 2014 audit financial statements as presented and to have staff post the documents on the Authority web site. Mr. Trauger seconded the motion which was approved unanimously 4-0.

- B. From the Floor - There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated May 27, 2015. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Treasurer's Report of - \$80,866.44 (Pennland Farms - \$13,821.47 Estates at Deep Run Creek \$5,441.17). The motion passed with a 4-0 vote.

2. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the 112/212 release in the amount of \$6,550.00. The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Developments – The Authority Solicitor briefly updated the Board on the Weis Market project and the two easement issues related to the project. Mr. Reiss is waiting on the signed agreements from both Weiss Market and THP properties. The Penndot permit application has been submitted to Penndot for review and approval.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report.

Wigton Circle – The Authority Engineer performed a follow-up inspection of the Wigton Circle project, detailing some of the punch list items. A significant punch list item pertains to grading and restoration of the lawn areas. CKS notified the contractor and met with the contractor's landscaper to review the items. The contractor's landscaper completed some of the work. A follow-up inspection was done by CKS noting deficiencies in the restoration and grading work. CKS engineers notified the contractor of these deficiencies. The contractor submitted a request for final payment on the project. The engineer is recommending that the final payment be held until all the punch list items are complete.

David Brill Landscaping replaced the existing trees with ten (10) flowering cherry trees on Wigton Circle, as proposed at the April 22, 2015 meeting. The Authority will contact Mr. Brill to discuss watering of the trees.

Kern Drive Sewer Replacement Project – The sewer connection has been made and the contractor as have begun the installation of the sewer line. Expected completion date is June 24, 2015.

Stonebridge Project – Mr. DiGangi reviewed the cost estimate related to the remaining homes within the Stonebridge project. CKS Engineers estimate the total construction cost including, surveying and inspection, to be approximately \$2.7 million. Mr. DiGangi presented to the Board an estimated timeline for the completion of the entire project.

Mr. Sullivan discussed several financing options with the Board. Mr. Sullivan will provide updated numbers to the Board for their consideration after further consultation with Concord Financial.

Developments

Mr. DiGangi reviewed his report with the Board.

Operations Report – Mr. Sullivan reviewed the various reports with the Board.

AUTHORITY REPORT

General Matters/Administrative/Operations/

Mr. Sullivan notified the Board of the upcoming Annual PMAA Conference in Lancaster PA.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Trauger and with a 4-0 aye vote, adjourned at 9:00 p.m.

Respectfully submitted,

BY:

Bedminster Municipal Authority