

**MINUTES OF THE REGULAR MEETING**  
**May 25, 2017**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular May 25, 2017 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Robert Bender and Assistant Secretary/Treasurer Lou McKay. Secretary Craig Trauger was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Peter Nelson, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers  
Richard Shilling, Township Manager

**MINUTES**

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the April 27, 2017 board meeting 4-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated May 25, 2017. A motion was made by Mr. Guagno, seconded by Mr. Bender to approve the Treasurer's Report of - \$303,558.49 (Pennland Farms - \$8,956.08 Estates at Deep Run Creek \$5,984.41). The motion passed with a 4-0 vote.
2. A motion was made by Mr. Guagno, seconded by Mr. Bender to approve the additional May First National Bank Check in the amount of \$30,783.10. The motion passed with a 4-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Nelson referred the Board to his written report.

### **Developments –**

Mr. Nelson referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. BMA Tapping Fee Update – Mr. DiGangi provided an update to the Board on the progress the Tapping Fee Calculation.
2. Deep Run WWTP Decommission Project – Mr. DiGangi provided an update to the Board on the Deep Run WWTP Decommission Project. The design is ongoing and Construction is expected to begin in the Fall of 2017.
3. Weis Market – Mr. Reiss provided an update to the Board. Mr. Sullivan noted that staff had conducted a fire flow test for the project

**Operations Report** – Mr. Sullivan reviewed his report with the Board. He noted that all permit requirements are being achieved. The long standing issues with the influent valves have been repaired by staff and are functioning as required now. He also reported that all flushing activities are completed without any significant issues.

## **AUTHORITY REPORT –**

### **General Matters/Administrative/Operations**

Office Relocation- Mr. Sullivan provided an update on the project to the Board. Staff is expected to be in the space by July 1, 2017.

PMAA Annual Conference – The PMAA annual conference is scheduled for September 10, 2017 to September 13, 2017.

**CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Bender and with a 4-0 aye vote, adjourned 8:15 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority