

MINUTES OF THE REGULAR MEETING
June 22, 2017
BEDMINSTER MUNICIPAL AUTHORITY

The regular June 22, 2017 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Robert Bender and Assistant Secretary/Treasurer Lou McKay. Secretary Craig Trauger was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers
Richard Shilling, Township Manager

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the May 25, 2017 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated June 22, 2017. A motion was made by Mr. McKay, seconded by Mr. Guagno to approve the Treasurer's Report of - \$70,129.41 (Pennland Farms – 9,170.50 Estates at Deep Run Creek \$5,185.26). The motion passed with a 4-0 vote.
- 2.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Developments

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. BMA Tapping Fee Update – Mr. DiGangi provided an update to the Board on the progress the Tapping Fee Calculation.
2. Deep Run WWTP Decommission Project – Mr. DiGangi provided an update to the Board on the Deep Run WWTP Decommission Project. The project needs to be approved by the Board of Supervisors and is being scheduled for an upcoming Planning Commission and Board of Supervisors meeting. Construction is expected to begin in the fall 2017.
3. Weiss Market – Mr. DiGangi provided an update to the Board relative to the plan review and development status.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Sump Pump – Mr. Sullivan discussed with the Board notification to homeowners regarding proper discharge of water from sump pumps into the Authority's collection system

Mr. Sullivan discussed with the Board the delinquent account of Ms. Zolfchak. A motion was made by Mr. Bender, second by Mr. Guagno to apply all applicable policies, including placement of lien and other appropriate enforcement action on the property for non-payment of the account. The motion passed with a 4-0 vote.

Office Relocation- Mr. Sullivan provided an update on the project to the Board and noted that the new office is now fully functional and is being utilized by the Authority.

PMAA Annual Conference – The annual conference is scheduled for September 10, 2017 to September 13, 2017.

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Bender and with a 4-0 aye vote, adjourned 8:05 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority