

**MINUTES OF THE REGULAR MEETING  
FEBRUARY 25, 2016  
BEDMINSTER MUNICIPAL AUTHORITY**

The regular February 25, 2016 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger, and Treasurer Robert Bender. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers  
Richard Shilling, Township Manager

**MINUTES**

Upon motion of Mr. Guagno, seconded by Mr. Bender, the Board approved the minutes of the January 28, 2016 board meeting 4-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the Financial Report by a 4-0 vote.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated February 25, 2016. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Treasurer's Report of - \$94,463.24 (Pennland Farms - \$20,587.54 Estates at Deep Run Creek \$5,712.95). The motion passed with a 4-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report. The Authority Solicitor presented the following Resolution for the Board's consideration:

Contractors Agreement - Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board approved the Contractors Agreement between MGK Industries and Bedminster Water and Sewer Group LP by a 4-0 vote.

Mr. Reiss had a brief discussion with the Board regarding correspondence received from Hilltown Water & Sewer Authority and the potential of a Water interconnection between Hilltown Water and Sewer Authority and Bedminster Authority. Staff will obtain additional information regarding the potential interconnection.

### **Developments** –

The Authority Solicitor briefly updated the Board on the Weis Market and Cliffside Manor Phase 2 projects.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

### **Developments**

Mr. DiGangi reviewed his written report with the Board including the Elephant Road wastewater treatment plant upgrades, the Stonebridge I&I project, the Chapter 94 Reports as well as several other ongoing Authority projects.

Stonebridge Sewer Main Replacement/ I&I Sewer Project – Mr. DiGangi reviewed the contract Bid results with the Board. Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the award of the bid for the Stonebridge Sanitary Sewer Project contract to the low bidder, Jaoa & Bradley Construction, Inc. in the amount of \$1,440,812 by a 4-0 vote.

Mr. DiGangi and Mr. Sullivan discussed with the Board the potential of eliminating the Deep Run Plant and redistributing the flow to the Elephant Road Plant. Upon motion of Mr. Bender, seconded by Mr. Trauger, the Board authorized the Authority Engineer to provide a cost benefit analysis study related to the elimination of the Elephant Road plant by a 4-0 vote.

Upon motion of Mr. Bender, seconded by Mr. Trauger, the Board authorized the Authority Engineer to submit the 2015 Wasteload Management Report after staff review by a 4-0 vote.

**Operations Report** – Mr. Sullivan reviewed his report with the Board. He noted that the operations staff spent significant time at the Elephant Road plant during the recent wet weather events. He also noted that the new Variable Frequency Drive has been installed for the high service pump at the Booster station. Minor programming is still needed to activate the pump.

**AUTHORITY REPORT –**

**General Matters/Administrative/Operations**

Mr. Sullivan reviewed with the Board the current process regarding Loan draw. Mr. Sullivan will provide the Board with a formal requisition request for any draws on the new loan with email notification from the bank to the treasurer for each transaction

Mr. Sullivan discussed with the Board the potential to move the Authority office out of the annex building into the treatment plant. Mr. Bender requested a cost analysis of the upgrades needed to facilitate the relocation.

**CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 4-0 aye vote, adjourned at 8:20 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority