

MINUTES OF THE REGULAR MEETING
February 23, 2017
BEDMINSTER MUNICIPAL AUTHORITY

The regular February 23, 2017 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger, Treasurer Robert Bender and Assistant Secretary/Treasurer Lou McKay.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers
Richard Shilling, Township Manager

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the January 23, 2017 board meeting 4-0-1.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – Mr. Paul B Culp addressed the Board regarding connection to the public water system. The Board directed Mr. Culp to continue to work with the professional staff to obtain approvals and achieve the connection.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet. Mr. Sullivan noted that the annual financial audit is ongoing and that the draft financial statements should be completed within days.

TREASURER'S REPORT

- 1. Mr. Sullivan read the Treasurer's Report, dated February 23, 2017. A motion was made by Mr. Bender, seconded by Mr. McKay to approve the Treasurer's Report of - \$76,297.48 (Pennland Farms - \$10,710.85 Estates at Deep Run Creek \$4,830.15). The motion passed with a 5-0 vote.
- 2.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Telvil Easement Amendment - Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the amendment to the Telvil Easement as presented by the Authority Solicitor by a 5-0 vote.

Developments –

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Pennland Farms Development Update – Mr. DiGangi provided an update to the Board on the progress of the project. He has received a request from Toll Brothers to dedicate water and sewer facilities in Phase I and II. The Board directed the engineer with a response indicated a willingness to consider dedication when the roads are paved and the township has approved the improvements in these phases.
2. BMA Tapping Fee Update – Mr. DiGangi provided an update to the Board on the progress.
3. Update to Rules and Regulations, and Standard Specifications Discussion – The current Rules and Regulations were last updated in 2000. Mr. DiGangi has updated the proposal for the Boards consideration. No action was taken and the Board will consider the proposal at a later meeting.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan provided a general review of the PA Department of Environmental Protection inspection to the Board.

Mr. Sullivan noted that Mr. Guagno has volunteered his time to extend the electrical and control lines for the upgrade to the SCADA system at the Treatment Plant. The Board thanked Mr. Guagno for his efforts

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. McKay and with a 5-0 aye vote, adjourned at 8:12 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority