

**MINUTES OF THE REGULAR MEETING**  
**August 26, 2015**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular August 26, 2015 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Chairman Jay Heacock, Vice Chairman Joseph Guagno, Secretary Craig Trauger, and Assistant Secretary/Treasurer Lou McKay and Member Lawrence Longacre were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Administrator/Operator  
Peter Nelson, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the July 22, 2015 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Mr. Sullivan provided the Board a copy of the PLIGIT Bank statement for their review.

Mr. Sullivan generally reviewed the Loan Debt Service schedule with the Board, noting an annual principal payment due December 1<sup>st</sup> and semi-annual interest payments due June 1<sup>st</sup> and December 1<sup>st</sup>.

## **TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated August 26, 2015. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$64,975.32 (Pennland Farms - \$10,233.05 Estates at Deep Run Creek \$7,962.57). The motion passed with a 3-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Nelson referred the Board to his written report.

**Developments** – The Authority Solicitor briefly updated the Board on the Weis Market project.

Weiss Markets – Weiss Markets has been unable to obtain the necessary easements for the Water and Sewer installation as well as the storm water system. The Authority Solicitor is working with the developer.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report.

**Wigton Circle Sewer Replacement Project** – The project is in the maintenance period. However, the Authority Engineer was contacted by Continental properties regarding two issues;

- 1) A Verizon box was damaged. The Engineer contacted Verizon and the box has been repaired.
- 2) Several homes are missing the numbers located on the curb in front of their homes due to the replacement of the curbs.

**Kern Drive Sewer Replacement Project** – The project is complete, pending the punch list items.

**Developments**

Mr. DiGangi reviewed his report with the Board.

**Operations Report** – Mr. Sullivan reviewed his report with the Board.

**AUTHORITY REPORT**

**General Matters/Administrative/Operations/**

Mr. Sullivan reported there is no new business to discuss.

**CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Guagno and with a 3-0 aye vote, adjourned at 8:05 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority