

**MINUTES OF THE REGULAR MEETING**  
**August 24, 2017**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular August 24, 2017 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Robert Bender and Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers  
Richard Shilling, Township Manager

**MINUTES**

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the July 27, 2017 board meeting 5-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet including the bill payment list and financial statements.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated August 24, 2017. A motion was made by Mr. Bender, seconded by Mr. Guagno to approve the Treasurer's Report of - \$268,515.78 (Pennland Farms – \$9,246.74 Estates at Deep Run Creek \$15,269.59). The motion passed with a 5-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

1. Resolution 07-02 – Bedminster Municipal Authority Tapping Fees –A motion was made by Mr. Bender, seconded by Mr. Trauger to table the Tapping Fee Resolution as presented. The motion passed with a 5-0 vote.
2. BMA / Dublin Borough Inter-municipal Agreement– Mr. Reiss provided an update to the Board and presented a final draft of the revised inter-municipal agreement for the Boards consideration. After a brief discussion, Mr. Bender moved to approve the amended agreement, seconded by Mr. Guagno and approved by a unanimous vote.

### **Developments**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Deep Run WWTP Decommission Project – Mr. DiGangi provided an update to the Board on the Deep Run WWTP Decommission Project. The Township adopted the Sewage Facility Plan by Resolution at the August 2017 meeting.
2. Deep Run WWTP Decommission Project - DEP Filing Fees - A motion was made by Mr. Bender, seconded by Mr. Trauger to authorize the Authority Administrator to process any application and filing fees associated with the Deep Run Decommission Project. The motion passed with a 5-0 vote.
3. Linwood Rice Tract – Escrow Release #3 – Mr. DiGangi provided an update on the Project. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approved Escrow Release #3 in the amount of \$36,000. The motion passed with a 5-0 vote.

**Operations Report** – Mr. Sullivan reviewed his report with the Board. He noted that all of the facilities are performing normally and various repairs were made as required.

**AUTHORITY REPORT –**

**General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

1. **DRBC Settlement Agreement** - Mr. Sullivan provided an update to the Board regarding the proposed settlement agreement. After a brief discussion by the Board, The Board authorized payment for the DRBC settlement as presented with the check submitted by Private Utility Enterprise. A motion was made by Mr. Bender, seconded by Mr. Trauger. The motion passed with a 5-0 vote.

**CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Bender and with a 5-0 aye vote, adjourned 8:05 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority