## Web portal Multiple Accounts

Create your login under 1 account After setting up your first account, click on Manage accounts to the left:

## Online Profile

Manage Online Profile Manage Accounts Edit Password Log Out

Once you click Managed Accounts, there is an option to ADD ACCOUNT under your original created account.

## Click ADD ACCOUNT

Enter the password you used to create the first account. Enter your name exactly as it appears on your second account (No spouses name needed) Enter the account number of the  $2^{nd}$  account you want to register

Accept the terms and click Link Account.

Once you link the account, you will see it approved. Click where it says HERE and you can see BOTH accounts under your one login.