

**MINUTES OF THE REGULAR MEETING  
December 2, 2021  
BEDMINSTER MUNICIPAL AUTHORITY**

The regular December 2, 2021 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Secretary Craig Trauger. Treasurer Bob Bender and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

The December 2, 2021 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the October 28, 2021 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments
- B. From the Floor – none

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the financial reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated December 2, 2021. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$290,491.14 (Pennland Farms – \$12,566.92). The motion passed with a 5-0 vote.
2. A motion was made by Mr. Trauger, seconded by Mr. Guagno to authorized two members of the Board to review the December 2021 bill payment list and to execute the associated checks. The motion passed with a 3-0 vote.

**SOLICITOR'S REPORT**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Grant Project – Pennland Farms Water System Interconnection Project – Mr. DiGangi provided an update to the Board on the water main installation, two Booster pump replacements and control modifications.

Pennland Farms Building and Process Evaluation – Mr. DiGangi provided an update to the Board. MGK installed sound attenuation on the intake louver to the blower to help reduce noise. David Brill installed trees at the property line to further help with noise and odor. Staff is obtaining pricing on the installation of FRP Covers on the influent EQ tanks to reduce gas and odors coming off the plant.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Sullivan reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

2022 Bedminster Municipal Authority Meeting Schedule – A motion was made by Mr. Guagno and seconded by Mr. Trauger to approve the 2022 Bedminster Municipal Authority Meeting Schedule. The motion passed with a 3-0 vote.

2022 Bedminster Municipal Authority Fee Schedule –A motion was made by Mr. Trauger and seconded by Mr. Guagno to approve the 2022 Bedminster Municipal Authority Fee Schedule as presented to the Board. The motion passed with a 3-0 vote.

Mr. Sullivan announced his impending retirement at the end of the year and thanked the Board, professional staff and Township representatives for their support. Mr. John Scully will be handling the management duties moving forward.

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Guagno and with a 3-0 aye vote, adjourned 7:30 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority