

**MINUTES OF THE REGULAR MEETING**  
**June 24, 2021**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular June 24, 2021 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Assistant Secretary/Treasurer Lou McKay, Treasurer Bob Bender and Secretary Craig Trauger. Vice Chairman Joseph Guagno were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Richard Schilling, Township Manager

**MINUTES**

Upon motion of Mr. Trauger, seconded by Mr. Bender, the Board approved the minutes of the May 27, 2021 board meeting 4-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – Anastasia Devlin, CPA, Bee Bergvall and Co. – Ms. Devlin presented the 2020 audited financial statements to the Board. The board generally discussed the report with the auditor after which Mr. Bender moved to accept and approve the Audited Financial statements as presented. The motion was seconded by Mr. McKay and approved unanimously by a 4-0 vote.  
Mr. Sullivan noted that staff will submit the report as required to the DCED and the concise financial statements will be advertised.
- B. From the Floor – None

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

**TREASURER'S REPORT**

- 1. Mr. Sullivan read the Treasurer's Report, dated May 27, 2021. A motion was made by Mr. Trauger, seconded by Mr. Bender to approve the Treasurer's Report of - \$49,184.19 (Pennland Farms – \$14,012.45). The motion passed with a 3-0 vote.
- 2.

## **SOLICITOR'S REPORT**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Administrator referred the Board to the projects within the written engineering report with the Board.

4 Hughes Lane – Mr DiGangi reported that the work is scheduled and should be complete before the next Authority meeting.

The Authority Engineer then presented to the Board various option related to the Grant project to inter-connect the two public water systems. After a brief discussion Mr. McKay moved to Authorize the Authority Engineer to public bid the piping portion of the inter-connection project to facilitate the proposed work at the Pennland Booster Station. The motion was seconded by Mr. Trauger and approved with a 4-0 vote.

## **AUTHORITY REPORT**

**Operations Report** – Mr. Sullivan reviewed his report with the Board.

### **General Matters/Administrative/Operations**

Elephant Road Roof Replacement - Mr. Sullivan quotes for the Roof replacement. The Board directed staff to meet with the engineering committee to review the project along with the compilation of other proposed capital project for the Board to Review.

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. McKay and with a 4-0 aye vote, adjourned 7:40 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority