

MINUTES OF THE REGULAR MEETING
February 25, 2021
BEDMINSTER MUNICIPAL AUTHORITY

The regular February 25, 2021 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay. Treasurer Bob Bender was excused from attendance.

The February 25, 2021 is a duly advertised meeting. Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
John Scully, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. McKay, seconded by Mr. Trauger, the Board approved the minutes of the January 28, 2021 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments - None
- B. From the Floor - None

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

The 2020 Audit process has started. Mr. Sullivan provided an update to the Board.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated February 25, 2021. A motion was made by Mr. Trauger, seconded by Mr. McKay to approve the

Treasurer's Report of - \$60,898.19 (Pennland Farms – \$17,653.51). The motion passed with a 4-0 vote.

2. Funds Transfer - A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the Funds Transfer, in the amount of \$200,000 from the General Account to the PLIGIT account. The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Resolution 2021-02 – Pennland Farms Easement Condemnation- Upon a motion of Mr. McKay, seconded by Mr. Trauger the Board adopted Resolution 2021-02, Pennland Farms Easement Condemnation by a 4-0 vote.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Developments

Mr. DiGangi referred the Board to his written report.

Operations Report – Mr. Sullivan reviewed his report with the Board.

1. Elephant Road WWTP – Operation Update – Mr. Sullivan provided an overview of a number of repairs and upgrades that have been conducted and the wastewater treatment plant

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board. The Board generally discussed accounts past due and will review the current policy at their March meeting.

Computer Server- A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the purchase of a new computer server, not to exceed \$5,500.00. The motion was passed by a 4-0 vote.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Guagno and with a 4-0 aye vote, adjourned 7:55 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority