

MINUTES OF THE REGULAR MEETING
October 21, 2020
BEDMINSTER MUNICIPAL AUTHORITY

The regular October 21, 2020 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay. Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Peter Nelson, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Trauger, the Board approved the minutes of the September 24, 2020 board meeting by a 5-0 vote.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet. The Authority has been waiving late fees for past due accounts to help alleviate the financial impact of COVID-19. The Board agreed to extend the waiving of the late fees until the next scheduled meeting.

2021 Budget – Mr. Sullivan provided a detailed review of the 2021 Draft Budget with the Board. After question and discussion with the Board a motion was made by Mr. Bender, seconded by Mr. Guagno to approve the 2021 Draft Budget as presented. The motion passed with a 5-0 vote.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated October 21, 2020. A motion was made by Mr. McKay, seconded by Mr. Bender to approve the Treasurer's Report and bill payment list of - \$99,118.89 (Pennland Farms – \$27,800.25). The motion passed with a 5-0 vote.

SOLICITOR'S REPORT

Authority Business

There was no written report for this meeting.

Applebutter Road, Grinder Pump Sewage Maintenance Agreements - Mr. Sullivan and Mr. Nelson provided an overview of the Applebutter Road grinder pump sewage maintenance agreements to the Board. Upon motion of Mr. Trauger, seconded by Mr. McKay, the Board approved the Applebutter Road Grinder Pump Maintenance Agreement by a vote of 5-0.

ENGINEER'S REPORT

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Authority Projects

Small Water & Sewer Grant– Mr. DiGangi provided an update to the Board.

SCADA & Electrical Services - Upon motion of Mr. Bender, seconded by Mr. McKay, to award the bid for SCADA and Electrical Engineering services related to the Elephant Road Plant by a vote of 4-0-1 to Instrumentation and Control Energy Engineering (ICEE). Mr. Guagno abstained from the vote.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

Mr. Sullivan reviewed his report with the Board.

Mr. Sullivan provided updates to the Board on the Dublin Interconnection, generator invoices, ongoing maintenance and repair items as well as customer complaints.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 5-0 aye vote, adjourned 7:45 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority