

MINUTES OF THE REGULAR MEETING
September 24, 2020
BEDMINSTER MUNICIPAL AUTHORITY

The regular September 24, 2020 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay. Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Trauger, the Board approved the minutes of the August 27, 2020 board meeting 3-0-2. Mr. Bender and Mr. McKay abstained from the vote.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet. The Authority has been waiving late fees for past due accounts to help alleviate the financial impact of COVID-19. The Board agreed to extend the waiving of the late fees until the next scheduled meeting.

Mr. Sullivan provided an update on the Draft 2021 Budget. A draft budget will be presented to the Board at the October meeting.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated September 24, 2020. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the Treasurer's Report of - \$51,551.47 (Pennland Farms – \$10,962.28). The motion passed with a 5-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Applebutter Road, Grinder Pump Sewage Maintenance Agreements - Mr. Reiss provided an overview of the Applebutter Road grinder pump sewage maintenance agreements to the Board. No action was taken.

ENGINEER'S REPORT

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Authority Projects

Small Water & Sewer Grant – Upon motion of Mr. Trauger, seconded by Mr. Bender, the Board accepted the Small Water & Sewer Grant in the amount of \$319,136.00 by a vote of 4-0-1. Mr. Guagno abstained from the vote.

SCADA & Electrical Services - Upon motion of Mr. Trauger, seconded by Mr. Bender, the Board authorized the advertisement for SCADA and Electrical Engineering services related to the Grant award and for future Authority projects by a vote of 4-0-1. Mr. Guagno abstained from the vote.

Operations Report – Mr. Sullivan reviewed his reports with the Board. He noted several completed and ongoing repairs with the Authority's facilities.

AUTHORITY REPORT –

Mr. Sullivan reviewed his reports with the Board.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Trauger and with a 5-0 aye vote, adjourned 7:30 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority