

**MINUTES OF THE REGULAR MEETING**  
**August 27, 2020**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular August 27, 2020 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, and Secretary Craig Trauger. Treasurer Bob Bender and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

**MINUTES**

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the July 23, 2020 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None.
  
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet. The Authority has been waiving late fees for past due accounts to help alleviate the financial impact of COVID-19. The Board agreed to extend the waiving of the late fees until the next scheduled meeting.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated August 27, 2020. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$86,727.32 (Pennland Farms – \$13,769.79). The motion passed with a 3-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

### **Authority Projects**

Small Water & Sewer Grant– The Authority applied for a grant to connect the Pennland Farms and the Stonebridge water systems in December 2019. The grant application was approved by the CFA/DCED in the amount of \$319,136. The Board authorized the acceptance of the Grant. The agreement will be ratified at the September Authority meeting.

Operations Report – Mr. Sullivan reviewed his report with the Board.

Fire Line – Katie Lane – Mr. Sullivan provided an update to the Board regarding a fire line break at a residence on Katie Lane.

## **AUTHORITY REPORT –**

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

## **CHAIRMAN'S MINUTE**

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 3-0 aye vote, adjourned 7:25 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority