

MINUTES OF THE REGULAR MEETING
May 28, 2020
BEDMINSTER MUNICIPAL AUTHORITY

The regular May 28, 2020 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

Mr. Sullivan announced that the Authority is conducting the virtual meeting in response to the Covid-19 situation and that the Authority took steps to advertise the meeting to allow for public participation.

MINUTES

Upon motion of Mr. Guagno, seconded by Mr. Bender, the Board approved the minutes of the April 23, 2020 board meeting 5-0.

PUBLIC COMMENT

- A. Confirmed Appointments – Anastasia Devlin, Bee Bergvall & Company

Ms. Devlin reviewed the 2019 Audited Financial Statements in detail with the Board. A motion was made by Mr. Bender, seconded by Mr. McKay to approve the 2019 Audited Financial Statements. The motion passed with a 5-0 vote.

- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated May 28 26, 2020. A motion was made by Mr. Bender, seconded by Mr. Guagno to approve

the Treasurer's Report of - \$148,541.07 (Pennland Farms – \$21,195.74).
The motion passed with a 5-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Better Living Homes Inc. - Contract for Professional Services - Upon a motion of Mr. Guagno, seconded by Mr. McKay the Board approved the Contract for Professional Services between Better Living Homes, Inc. (TMP 01-011-097) and the Authority with a 5-0 aye vote

ENGINEER'S REPORT

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Authority Projects

1. Pennland Farms WWTP Lakeside Screen Project – Mr. DiGangi provided and update to the Board. The Engineer and Contractor are working on final punch list items.
2. BMA Office Paving Project – A motion was made Mr. McKay, seconded by Mr. Bender to award the contract for paving the office parking lot at the treatment plant, to David DiPalanito Contractors, in the amount of \$12,394, , by a 5-0 vote.

Developments

1. Estates of Deep Run Creek – Escrow Release - Upon a motion of Mr. McKay, seconded by Mr. Guagno the Board authorized the Estates of Deep Run Creek Escrow Release, in the amount of \$12,394 with a 5-0 aye vote

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Well #2 Pennland Farms Water Pipe Project - A motion was made Mr. McKay, seconded by Mr. Guagno to accept the contract with LB Industries, in the amount of \$7,250, for Well #2 Pennland Farms Water Pipe modification Project by a 5-0 vote.

Mr. Sullivan reviewed his report with the Board.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. McKay and with a 5-0 aye vote, adjourned 7:30 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority