

**MINUTES OF THE REGULAR MEETING**  
**February 27, 2020**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular January 23, 2020 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay.

The February 27, 2020 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Bender, seconded by Mr. McKay, the Board approved the minutes of the January 23, 2020 board meeting 5-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments
- B. From the Floor – None

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the financial reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

The 2019 Audit process has started. Mr. Sullivan provided an update to the Board.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated February 27, 2020. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Treasurer's Report of - \$86,789.38 (Pennland Farms – \$13,736.81). The motion passed with a 5-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Pennland Farms WWTP Lakeside Screen Project – Mr. DiGangi provided and update to the Board. There are issues with the alarms. The Authority and Contractor are working to resolve the issues.
2. Detweiler Development – Escrow Release – A motion was made Mr. Bender, seconded by Mr. Trauger to release the Security Escrow, by a 5-0 vote.

**Operations Report** – Mr. Sullivan reviewed his report with the Board.

## **AUTHORITY REPORT –**

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

Lakeside Screening – Mr. Sullivan provided and update to the Board on ongoing maintenance and repairs.

DEP Inspection – The DEP was out to inspect the Pennland Farms Lakeside screening project. In addition, they performed a general inspection of the sewage pump stations and the wastewater treatment plant. No issues were noted with any of the facilities.

**Adjournment** – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Guagno and with a 5-0 aye vote, adjourned 7:20 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority