

MINUTES OF THE REGULAR MEETING
January 23, 2020
BEDMINSTER MUNICIPAL AUTHORITY

The regular January 23, 2020 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Treasurer Bob Bender,. Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

The January 23, 2020 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

Reorganization – Mr. Heacock announced that this was a duly advertised meeting as evidenced by the publication certification from the Intelligencer. He then turned the meeting over to Mr. Sullivan, Chairman Pro Tem. Mr. Sullivan opened up the Reorganization meeting and invited nominations for officers of the Authority. The following nominations were made:

Chairman – Nomination of Jay Heacock by Mr. Bender, seconded by Mr. Guagno

Vice-Chairman – Nomination of Joseph Guagno by Mr. Bender, seconded by Mr. Guagno

Secretary – Nomination of Craig Trauger by Mr. Bender, seconded by Mr. Guagno

Treasurer – Nomination of Robert Bender by Mr. Bender, seconded by Mr. Guagno

Assistant Secretary/Treasurer – Nomination of Lou McKay by Mr. Bender, seconded by Mr. Guagno

Open Records Officer - Nomination of Michael Sullivan by Mr. Bender, seconded by Mr. Guagno

Mr. Bender then moved to close the nominations and cast the ballot for the slate of officers as presented. The motion was seconded by Mr. Guagno and carried by a by a 3-0 aye vote. The remainder of the reorganization meeting was conducted by Chairman Heacock.

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the December 4, 2019 board meeting 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments
- B. From the Floor – None

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated December 31, 2019. A motion was made by Mr. Bender, seconded by Mr. Guagno to approve the Treasurer's Report of - \$62,038.03 (Pennland Farms – \$26,171.52). The motion passed with a 3-0 vote.
2. Mr. Sullivan read the Treasurer's Report, dated January 23, 2020. A motion was made by Mr. Bender, seconded by Mr. Guagno to approve the Treasurer's Report of - \$74,798.14 (Pennland Farms – \$25,640.92). The motion passed with a 3-0 vote.
3. A motion was made by Mr. Bender, seconded by Mr. Guagno to approve the Pennland Farms WWTP Influent Screen Project Electrical Contract payment, to MJF Electric, not to exceed \$10,505. The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Resolution 2020-01 – Identity Theft- Upon a motion of Mr. Bender, seconded by Mr. Guagno the Board adopted Resolution 2020-01, Identity Theft by a 3-0 vote.

Release of Authority Easement – John Garris Homes - Upon a motion of Mr. Bender, seconded by Mr. Guagno the Board approved the release of the Authority easement for John Garris Homes, by a 3-0 vote.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Pennland Farms WWTP Influent Screen Project – Mr. DiGangi provided and update to the Board. There are transducer issues as well as punch list items that are being worked on.
2. Weiss Markets – Mr. DiGangi provided and update to the Board. The punch list was issued to the developer.
3. Rice Tract Subdivision - Mr. DiGangi provided and update to the Board.
4. Cliffside Manor – A motion was made Mr. Guagno, seconded by Mr. Bender to release the Security Escrow in the amount of \$15,380.00, by a 3-0 vote.

Developments

Mr. Reiss referred the Board to his written report.

Operations Report – Mr. Sullivan reviewed his operation reports with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan noted there were no new issues for the Board

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Guagno and with a 3-0 aye vote, adjourned 7:35 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority