

MINUTES OF THE REGULAR MEETING
December 4, 2019
BEDMINSTER MUNICIPAL AUTHORITY

The regular December 4, 2019 meeting of the Bedminster Municipal Authority was called to order at 5:00 p.m. by Chairman Jay Heacock. The following Board members were present: Secretary Craig Trauger, Treasurer Bob Bender and Vice Chairman Joseph Guagno. Assistant Secretary/Treasurer Lou McKay arrived at 5:05p.m.

The December 4, 2019 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the October 24, 2019 board meeting by a 4-0 vote.

PUBLIC COMMENT

- A. Confirmed Appointments
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Mr. Sullivan provided a summary on the right to know request received by the Authority.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated December 4, 2019. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the Treasurer's Report of - \$486,528.27 (Pennland Farms – \$193,140.75). The motion passed with a 4-0 vote.
2. A motion was made by Mr. Bender, seconded by Mr. Trauger to authorized two members of the Board to review the December 2019 bill payment list and to execute the associated checks. The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Mr. Reiss referred the Board to his written report.

Right to Know – Mr. Reiss reviewed the status of the open Right to Know request.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Pennland Farms Lakeside Screen Project – Mr. DiGangi provided an update to the Board.

Sludge Hauling Bid – Mr. DiGangi reviewed the bid tabulation and award of the sludge hauling contract with the Board. A motion was made by Mr. Bender and seconded by Mr. Trauger to approve the low bidder, Franc Environmental five year term with a one year option at \$75 per thousand gallons. The motion passed with a 5-0 vote.

Developments

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

2020 Bedminster Municipal Authority Meeting Schedule – A motion was made by Mr. Trauger and seconded by Mr. Guagno to approve the 2020 Bedminster Municipal Authority Meeting Schedule. The motion passed with a 5-0 vote.

2020 Bedminster Municipal Authority Fee Schedule – A motion was made by Mr. Bender and seconded by Mr. Guagno to approve the 2020 Bedminster Municipal Authority Fee Schedule as presented to the Board. The motion passed with a 5-0 vote.

215 Allum Lane – The Board reviewed the usage history on the account due to extreme high use and owner request for forgiveness. A motion was made by Mr. Bender and seconded by Mr. Guagno to decline the request for waiving usage fees and to authorize the Solicitor and Executive Director to negotiate a reasonable payment plan with the owner. The motion passed with a 5-0 vote.

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Guagno and with a 5-0 aye vote, adjourned 5:14 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority