

MINUTES OF THE REGULAR MEETING
August 22, 2019
BEDMINSTER MUNICIPAL AUTHORITY

The regular August 22, 2019 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Treasurer Bob Bender and Secretary Craig Trauger. Assistant Secretary/Treasurer Lou McKay and Vice Chairman Joseph Guagno were excused from attendance.

The August 22, 2019 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Chad Corey, P.E., CKS Engineers
Jonathan Reiss, Esq., Grim, Biehn & Thatcher

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the July 25, 2019 board meeting by a 3-0 vote.

PUBLIC COMMENT

- A. Confirmed Appointments
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Mr. Sullivan discussed with the Board the implementation of check scanning for utility billing bill processing. The check scanner is now in use.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated August 22, 2019. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the Treasurer's Report of - \$71,785.83 (Pennland Farms – \$15,386.40). The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

There was no solicitor's report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Pennland Farms Screen Project – Mr. Corey and Mr. Sullivan provided an update to the Board. The contracts have been executed. Tentative delivery on the equipment is the end of October.

Horensky Tract Subdivision – Maintenance Security Release- A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the release of the 18-month Maintenance Security after all outstanding invoices have been paid by a 3-0 vote.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

The Authority trash company hit a light at the treatment plant. Mascaro trash company's insurance will be reimbursing the Authority for the damage.

Sensus Meters - The Authority has successfully replaced all but 15 residential sensus meters. A motion was made by Mr. Bender, to authorize the Administrator and Solicitor to review the Authority Rules and Regulations related to meter access and take the appropriate legal action to enforce the standards of the Bedminster Municipal Authority, seconded by Mr. Trauger to by a 3-0 vote.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Trauger and with a 3-0 aye vote, adjourned 7:25 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority