

**MINUTES OF THE REGULAR MEETING**  
**July 22, 2019**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular July 22, 2019 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay.

The July 22, 2019 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Patrick DiGangi, P.E., CKS Engineers

Jonathan Reiss, Esq., Grim, Biehn & Thatcher was excused from attendance.

**MINUTES**

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the May 23, 2019 and June 27, 2019 board meetings by a 5-0 vote.

**PUBLIC COMMENT**

- A. Confirmed Appointments
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Mr. Sullivan discussed with the Board implementing check scanning for utility billing bill processing. Univest Bank will provide the check scanner with no fees.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated July 22, 2019. A motion was made by Mr. McKay, seconded by Mr. Guagno to approve the Treasurer's Report of - \$45,618.46 (Pennland Farms – \$9,801.72). The motion passed with a 5-0 vote.

## **SOLICITOR'S REPORT**

Mr. Sullivan referred the Board to the solicitor's report.

### **A. Authority Business**

- a. Resolution 2019-03 – Rules and Regulations - Mr. Bender, seconded by Mr. Trauger, approved the changes to the Authority's penalty and interest structure in the Rules and Regulations as specified in Resolution 2019-03, by a 5-0 vote.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Pennland Farms Screen Project – Mr. DiGangi provided an update to the Board. He noted that the screen is currently being fabricated.

Deep Run Decommission Project – Mr. DiGangi provided an update to the Board. He reported that there were still minor punch list items being addressed.

Operations Report – Mr. Sullivan reviewed his report with the Board.

## **AUTHORITY REPORT**

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Trauger and with a 5-0 aye vote, adjourned 7:30 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority