

MINUTES OF THE REGULAR MEETING
April 25, 2019
BEDMINSTER MUNICIPAL AUTHORITY

The regular April 25, 2019 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender and Secretary Craig Trauger. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

The April 25, 2019 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the March 28, 2019 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – Anastasia Devlin, Bee Bergvall & Company

Ms. Devlin reviewed the 2018 Audited Financial Statements in detail with the Board. After a discussion and questions by the Board, a motion was made by Mr. Bender, seconded by Mr. Trauger to approve the 2018 Audited Financial Statements. The motion passed with a 4-0 vote.

- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated April 25, 2019. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Treasurer's Report of - \$85,035.06 (Pennland Farms – \$17,266.21). The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Mr. Reiss referred the Board to his written report.

A. Authority Business

- a. Janet Zofchak – 203 Allem Lane – Mr. Reiss reviewed the request submitted to the Authority from Ms. Zofchak's attorney. Upon motion of Mr. Bender, seconded by Mr. Trauger, the Board authorized the Administrator and Solicitor to settle the matter with Ms. Zofchak and change the late fee structure accordingly, by a 4-0 vote.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

Co-Stars Purchase – Lakeside Screen - Mr. DiGangi explained the option to procure the purchase of the Lakeside screen through the Pa. State procurement process using the Co-Stars program. Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board authorized the purchase of the Lakeside screen through Co-stars, by a 4-0 vote.

Operations Report – Mr. Sullivan reviewed his report with the Board and updated them on facility operations.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

Adjournment – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Trauger and with a 4-0 aye vote, adjourned 7:40 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority