

MINUTES OF THE REGULAR MEETING
October 25, 2018
BEDMINSTER MUNICIPAL AUTHORITY

The regular October 25, 2018 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Bob Bender, and Assistant Secretary/Treasurer Lou McKay. Secretary Craig Trauger was excused from attendance.

The October 25, 2018 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the September 27, 2018 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Small Water Grant – The Authority submitted all necessary applications and canceled checks to close out the Grant.

2019 Budget – The Finance Committee reviewed the Draft Budget prior to the October 25, 2018 Meeting. Mr. Sullivan provided a detailed review of the Budget to the Board.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated October 25, 2018. A motion was made by Mr. Bender, seconded by Mr. McKay to approve the Treasurer's Report of - \$69,936.12 (Pennland Farms – \$14,906.21

Estates at Deep Run Creek \$5,999.59). The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Mr. Reiss discussed with the Board the delinquent account of Ms. Zolfchak. The account remains unpaid. The Board directed Mr. Reiss to proceed with filing the lien on the property.

Pennland Farms Dedicaiton - Mr. Reiss provided an update to the Board. Mr. Reiss will prepare the necessary dedication documents for action at the December meeting.

Developments

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. C2 District Sewer – Mr. DiGangi presented the C2 Sewer District report to the Board for review. The Board took no action.
2. Weiss Market Development Agreement – Mr. DiGangi provided an update to the Board.
3. Manhole Rehabilitation- Mr. DiGangi provided an update to the Board related to the grouting project. The contractor will begin work on November 2, 2018.
4. Elephant Road Maintenance Bond – The 18 month maintenance period ends November 30, 2018. Upon motion of Mr. McKay, seconded by Mr. Guagno, the Board approved the release of the Elephant Road Maintenance Bond, subject to no issues prior to November 30, 2018 by a 4-0 vote.

Operations Report – Mr. Sullivan reviewed his report with the Board. The Authority completed flushing the water distributions lines. There were no significant issues to report

AUTHORITY REPORT –

General Matters/Administrative/Operations

Howard J. Woods Jr. & Assoc. LLC Rate Study Proposal – A motion was made by Mr. Bender, seconded by Mr. Guagno to approve the Rate Study Proposal as presented, not to exceed \$10,600. The motion passed with a 4-0 vote.

The December meeting is scheduled for December 5, 2018 at 6:00 pm.

The PMAA Region 1 Dinner meeting is scheduled for November 15, 2018.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Guagno and with a 4-0 aye vote, adjourned 8:05 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority