

**MINUTES OF THE REGULAR MEETING**  
**August 23, 2018**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular August 23, 2018 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Treasurer Bob Bender, , and Assistant Secretary/Treasurer Lou McKay. Vice Chairman Joseph Guagno and Secretary Craig Trauger were excused from attendance.

The August 23, 2018 is a duly advertised meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Bender, seconded by Mr. McKay, the Board approved the minutes of the July 26, 2018 board meeting 3-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments
- B. From the Floor – There was no public comment.
  - a. Brook Lewis - Dr. Lewis recently moved to Bedminster and was inquiring about the public sewer and the possible connection to his property. This will be discussed in detail in the engineers report related to Weiss market.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated August 23, 2018. A motion was made by Mr. McKay, seconded by Mr. Bender to approve the Treasurer's Report of - \$469,068.09 (Pennland Farms – \$9,444.15 Estates at Deep Run Creek \$11,653.97). The motion passed with a 3-0 vote.
- 2.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

### **Developments**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Deep Run WWTP Decommission Project - Mr. DiGangi provided an update to the Board. The decommission project is complete pending the formalized closure of the plant with the DEP and the demolition of the structure. The Deep Run pump station is operational. Flow has been diverted to the Elephant Road plant. The Authority received confirmation from the DEP approving for the disposition of the NPDES permit for the plant.
2. Cliffside Manor Phase II – The project is complete.  
A motion was made by Mr. Bender, seconded by Mr. McKay to approve the bill of sale and commencement of the 18 month maintenance period. The motion passed with a 3-0 vote.  
  
A motion was made by Mr. Bender, seconded by Mr. McKay to release the construction escrow retaining 15% of the construction escrow upon verification that all expenses have been paid. The motion passed with a 3-0 vote.
3. C2 District Sewer – Mr. DiGangi provided an overview on the potential sewer extension. The Board had an extensive discussion of the extension of the sewer lines. The Board directed the engineer to prepare a cost estimate for the project.
4. Emergency Manhole Rehabilitation- Mr. DiGangi provided an update to the Board. The report is complete. CKS identified 7 manholes in need of repair. A motion was made by Mr. Bender, seconded by Mr. McKay to grout the 7 manholes not to exceed \$7,500. The motion passed with a 3-0 vote.

5. Weiss Market Development Agreement – Mr. DiGangi provided an update to the Board. The contractor continues to install the sanitary sewer lines.

**Operations Report** – Mr. Sullivan reviewed his report with the Board.

The Board direct the Authority Administrator to draw down the remaining funds from loan via requisition. The funds will be used for future capital projects if needed.

## **AUTHORITY REPORT –**

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

1. Mr. Sullivan presented the Board with the paperwork for the execution of the Deep Run decommission grant reimbursement to the Pennsylvania Commonwealth Financing Agency of \$275,005.00

## **CHAIRMAN'S MINUTE**

**Adjournment** – There being no further business, the Board, upon motion of Mr. McKay, seconded by Mr. Bender and with a 3-0 aye vote, adjourned into an Executive Session at 8:00 p.m. to discuss potential litigation. There was no action taken.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority