

MINUTES OF THE REGULAR MEETING
May 24, 2018
BEDMINSTER MUNICIPAL AUTHORITY

The regular May 24, 2018 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Secretary Craig Trauger. Treasurer Robert Bender and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

The May 24, 2018 is a duly advertised meeting noting the change in the starting time of the meeting.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Chad Corey, P.E., CKS Engineers
Anastasia Devlin, Bee Bergvall & Company

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the April 26, 2018 board meeting 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – Anastasia Devlin, Bee Bergvall & Company

Ms. Devlin reviewed the 2017 Audited Financial Statements with the Board. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the 2017 Audited Financial Statements. The motion passed with a 3-0 vote.

- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated May 24, 2018. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$108,892.74 (Pennland Farms – \$12,330.64 Estates at Deep Run Creek \$12,192.33). The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Developments

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Deep Run WWTP Decommission Project - Mr. Corey provided an update to the Board.
2. Emergency Manhole Rehabilitation- Mr. Corey provided an update to the Board. The manholes were delivered to the site and construction will commence when weather permits.
3. Weiss Market Development Agreement – Mr. Corey provided an update to the Board. CKS held a preconstruction meeting with the contractor.

Operations Report – Mr. Sullivan reviewed his report with the Board noting that there has been several high flow events associated with heavy rainfall and the defective manholes..

Water line flushing is scheduled for 5/29/2018 through 5/31/2018. Staff has advertised the flushing events in the local newspaper and those residents that have signed up for the automated calls will be notified via telephone.

The DEP Regulations implementing new distribution chlorine residual regulations effective April 2019. Reporting requirements will be changing in June 2018. Mr. Sullivan discussed with the board the effect on the Authority.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

Mr. Sullivan discussed a billing issue with the Board concerning 176 Piper Street, Bedminster. The home was purchased in 2013. This customer was not billed since the purchase of the home. The Authority is working with the homeowner to collect the unbilled amount. The Board directed staff to compose a letter to the resident indicating that service was provided to the residence and that the fees are due and detailed. A 10% discount is to be offered if the entire amount is paid within thirty days of the date of the letter.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Guagno and with a 3-0 aye vote, adjourned 7:35 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority