

MINUTES OF THE REGULAR MEETING
June 28, 2018
BEDMINSTER MUNICIPAL AUTHORITY

The regular June 28, 2018 meeting of the Bedminster Municipal Authority was called to order at 7:00 p.m. by Chairman Jay Heacock. The following Board members were present: Treasurer Bob Bender and Secretary Craig Trauger. Vice Chairman Joseph Guagno and Assistant Secretary/Treasurer Lou McKay were excused from attendance.

The June 28, 2018 is a duly advertised meeting. All future meetings will be held at 7:00 p.m.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Bender, the Board approved the minutes of the May 24, 2018 board meeting 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments
 - a. Eric Langlois – 176 Pipers Inn Drive – Mr. Langlois addressed the Board regarding his bill. The home was purchased in 2013. This customer was not billed since the purchase of the home do to an issue with the Authority's billing system. The Authority is working with the homeowner to collect the unbilled amount. The Board tabled the decision and will go into executive session at the end of the meeting to discuss.
The Board then directed the administrator to offer the resident a reduction in his past due bill along with a payment plan.
 - b. Tim Healy – 106 Glick Drive – Mr. Healy was not present at the meeting. He is requesting a credit for sewer due to filling his pool. A motion was made by Mr. Bender, seconded by Mr. Trauger to deny the request for sewer credit. The motion passed with a 3-0 vote.

- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

Mr. Sullivan reported that the 2017 Concise Financial Statements have been advertised as required.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated June 28, 2018. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve the Treasurer's Report of - \$65,265.89 (Pennland Farms – \$9,233.37 Estates at Deep Run Creek \$15,124.16). The motion passed with a 3-0 vote.
2. A motion was made by Mr. Bender, seconded by Mr. Trauger to approve a transfer to the PLIGIT account from the operating account, in the amount of \$100,000. The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Developments

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Deep Run WWTP Decommission Project - Mr. DiGangi provided an update to the Board. A motion was made by Mr. Bender, seconded by Mr. Trauger for authorization to pay the contractor and have two Board members execute the check upon review and approval of the engineer. The motion passed with a 3-0 vote.
2. Emergency Manhole Rehabilitation- Mr. DiGangi provided an update to the Board. The Authority Board discussed the project and the need for future

repairs to the system. The Board then directed the Administrator to draw down the remaining funds from the bank loan via requisition to address additional I & I work and other capital projects.

3. Weiss Market Development Agreement – Mr. DiGangi provided an update to the Board. CKS held a preconstruction meeting with the contractor.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Bender and with a 3-0 aye vote, adjourned 7:45 p.m. into an Executive Session at 7:45 p.m. to discuss potential litigation.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority