

**MINUTES OF THE REGULAR MEETING**  
**April 26, 2018**  
**BEDMINSTER MUNICIPAL AUTHORITY**

The regular April 26, 2018 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno and Treasurer Mr. Bender, Secretary Craig Trauger. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.  
Jonathan Reiss, Esq., Grim, Biehn & Thatcher  
Patrick DiGangi, P.E., CKS Engineers

**MINUTES**

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the March 22, 2018 board meeting 4-0.

**PUBLIC COMMENT**

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

**FINANCIAL REPORT**

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

The 2017 Audit process is complete. The final draft of the 2017 audited financial statement has been submitted to the Authority for completion of the MDA and review. Mr. Sullivan provided an update to the Board and noted that the draft was forwarded to Mr. Bender for review. Bee Bergvall & company will present the audited financial statement to the Board at their May 2018 meeting.

**TREASURER'S REPORT**

1. Mr. Sullivan read the Treasurer's Report, dated April 26, 2018. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Treasurer's Report of - \$64,009.71 (Pennland Farms – \$20,758.25 Estates at Deep Run Creek \$10,403.37). The motion passed with a 4-0 vote.

## **SOLICITOR'S REPORT**

### **Authority Business**

Mr. Reiss referred the Board to his written report.

### **Developments**

Mr. Reiss referred the Board to his written report.

## **ENGINEER'S REPORT**

### **Authority Projects**

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Deep Run WWTP Decommission Project - Mr. DiGangi provided an update to the Board. He reported that the contractor has been having issues with the directional drilling process but the project continues to be on time.
2. PA Small Water and Sewer Grant - Mr. DiGangi provided an update to the Board. The application was submitted on February 22, 2018. The state will grant the awards on July 17, 2018.
3. Manhole Rehabilitation- Mr. DiGangi provided an update to the Board. The manholes have been ordered with delivery within two weeks.
4. Weiss Market Development Agreement – Mr. DiGangi provided an update to the Board regarding the development and approvals
5. Chapter 94 Report – The Chapter 94 report has been submitted to the DEP for review.

**Operations Report** – Mr. Sullivan reviewed his report with the Board and noted that operation staff continues to spend extended hours at the treatment facility during extreme rain events due to the deficiencies with the interceptor manholes.

## **AUTHORITY REPORT –**

### **General Matters/Administrative/Operations**

Mr. Sullivan reviewed his report with the Board.

Mr. Sullivan discussed various customer related issues with the Board. He was directed to respond to the residents in writing.

The PMAA regional meeting is scheduled for May 17, 2018.

The PMAA annual meeting conference will be held in August in Erie Pennsylvania.

**CHAIRMAN'S MINUTE**

A motion was made by Mr. Bender and seconded by Mr. Guagno to change all future Authority meeting time to 7:00 p.m. The motion passed with a 4-0 vote. Administrative staff will publish the change as required.

**Adjournment** – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Guagno and with a 4-0 aye vote, adjourned 7:50 p.m.

Respectfully submitted,

BY: \_\_\_\_\_  
Bedminster Municipal Authority