

MINUTES OF THE REGULAR MEETING
March 22, 2018
BEDMINSTER MUNICIPAL AUTHORITY

The regular March 22, 2018 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Mr. Bender, Secretary Craig Trauger and Assistant Secretary/Treasurer Lou McKay.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Peter Nelson, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the February 22, 2018 board meeting 5-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

The 2017 Audit process started. Mr. Sullivan provided an update to the Board.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated March 22, 2018. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the Treasurer's Report of - \$189,535.39 (Pennland Farms – \$12,044.49 Estates at Deep Run Creek \$8,645.43). The motion passed with a 5-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Nelson referred the Board to his written report.

1. Weiss Market Development Agreement - A motion was made by Mr. McKay and seconded by Mr. Guagno to approve Weiss Market Developer Agreement and sanitary sewer easement, contingent on receiving all required documents from the Developer. The motion passed with a 5-0 vote.
2. Bedminster Water and Sewer Group - A motion was made by Mr. Bender and seconded by Mr. Guagno to approve the 8th Amendment to the Sewer Agreement. The motion passed with a 5-0 vote.

Developments

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Deep Run WWTP Decommission Project - Mr. Reiss provided an update to the Board. The project is scheduled to start March 26, 2018.
2. PA Small Water and Sewer Grant - Mr. Reiss provided an update to the Board. The application was submitted on February 22, 2018.
3. Manhole Rehabilitation- A motion was made by Mr. McKay and seconded by Mr. Trauger to approve the manhole rehabilitation project specifications and emergency declaration as detailed in the solicitors letter to the Authority Board. The motion passed with a 5-0 vote
4. Determination of Emergency Declaration - A motion was made by Mr. McKay and seconded by Mr. Bender to approve the proposal from Aleida & Hudak Contractors in the amount of \$27,250 for the emergency repair declaration. The motion passed with a 5-0 vote

Operations Report – Mr. Sullivan reviewed his report with the Board and noted the difficulties in operating the plant during the recent high flow events associated with the wet weather conditions

AUTHORITY REPORT –

General Matters/Administrative/Operations

Resolution 2018-04 Capital Expenditures Policy – A motion was made by Mr. McKay and seconded by Mr. Guagno to approve Resolution 2018-04 adopting a Capital Expenditure Policy. The motion passed with a 5-0 vote.

Resolution 2018-05 Whistleblower Protection Policy – A motion was made by Mr. Bender and seconded by Mr. Trauger to approve Resolution 2018-05 adopting a Whistleblower Protection Policy. The motion passed with a 5-0 vote.

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. McKay and with a 5-0 aye vote, adjourned 8:10 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority