

MINUTES OF THE REGULAR MEETING
February 22, 2018
BEDMINSTER MUNICIPAL AUTHORITY

The regular January 25, 2018 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Mr. Bender and Secretary Craig Trauger. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Trauger, seconded by Mr. Guagno, the Board approved the minutes of the January 25, 2018 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

The 2017 Audit process has started. Mr. Sullivan provided an update to the Board.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated February 22, 2018. A motion was made by Mr. Trauger, seconded by Mr. Bender to approve the Treasurer's Report of - \$73,512.88 (Pennland Farms – \$13,657.37 Estates at Deep Run Creek \$12,621.09). The motion passed with a 4-0 vote.
2. Mr. Sullivan read the Treasurer's Report, dated February 22, 2018A. A motion was made by Mr. Trauger, seconded by Mr. Bender to approve the Treasurer's Report of - \$100.00 for the PA Small Water Grant Application. The motion passed with a 4-0 vote.

3. A motion was made by Mr. Bender, seconded by Mr. Guagno to approve a transfer to the PLIGIT account from the operating account, in the amount of \$100,000. The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

1. John Garis Homes (Applebutter Rd) - A motion was made by Mr. Bender and seconded by Mr. Guagno to approve and execute the Development, Memorandum of Development Agreement and Grinder Pump Maintenance Agreement between the Authority and John Garis Homes. The motion passed with a 4-0 vote.
2. Horensky Tract - A motion was made by Mr. Bender and seconded by Mr. Guagno to approve the dedication and maintenance security of the Horensky Tract pending the recordation of the plans and right-of-way easement. The motion passed with a 4-0 vote.
3. Bedminster Water and Sewer Group - A motion was made by Mr. Bender and seconded by Mr. Guagno to approve the 8th Amendment to the Service Agreement. The motion passed with a 4-0 vote.

Developments

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Award of the Deep Run WWTP Decommission Project - Mr. DiGangi provided an update to the Board noting the Township waived the fees related to the Deep Run WWTP Decommission Project.
2. PA Small Water and Sewer Grant - Mr. DiGangi provided an update to the Board. The Planning Commission signed the letter indicating the project is consistent with the Township Comprehensive Plan. The application was submitted online on February 22, 2018.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

Elephant Road – Mr. Sullivan provided an update to the Board regarding the Elephant Plant and issues related to Inflow and Infiltration as well as potential residential sump pump discharge. Sump pump letters will be mailed to the residents informing them of the restrictions related to sump pump discharge. Staff will start inspecting manholes to try to identify any issues.

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Bender, seconded by Mr. Trauger and with a 4-0 aye vote, adjourned 8:05 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority