

MINUTES OF THE REGULAR MEETING
September 28, 2017
BEDMINSTER MUNICIPAL AUTHORITY

The regular September 28, 2017 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Treasurer Robert Bender and Assistant Secretary/Treasurer Lou McKay. Secretary Craig Trauger was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Charles Corey, P.E., CKS Engineers
Richard Shilling, Township Manager

MINUTES

Upon motion of Mr. McKay, seconded by Mr. Bender, the Board approved the minutes of the August 24, 2017 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor –

Janet Zofchell and Karl Jacobson, 203 Allen Lane attended the meeting to discuss the water bill. Ms. Zofchell is requesting to have the penalty and interest adjusted. The Board previously made a one-time adjustment on the account for prior late fees and interest. A motion was made by Mr. Bender, seconded by Mr. Guagno to adhere to the Rules and Regulations, no additional adjustment will be made. The motion passed with a 4-0 vote.

Mr. Sullivan will look into the penalty and interest provision in the Rules and Regulations and include details with the 2018 fee schedule.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated September 28, 2017. A motion was made by Mr. Guagno, seconded by Mr. Bender to approve the Treasurer's Report of - \$80,160.51 (Pennland Farms – \$11,088.73 Estates at Deep Run Creek \$21,846.17). The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

1. Amendment to the Bedminster Water & Sewer Group Agreement – The Board directed Mr. Reiss to prepare the amendment to the Bedminster Water & Sewer Group agreement.
2. Resolution No. 2017-02 Adoption of Authority Tapping Fees – A motion was made by Mr. Bender, seconded by Mr. Guagno to adopt Resolution 2017-02 as presented to the Board, effective September 28, 2017. The Authority Fee Schedule will be amended accordingly. The motion passed with a 4-0 vote.
3. Amendment to Dublin Borough Emergency Interconnection Agreement - A motion was made by Mr. McKay, seconded by Mr. Guagno to execute the Amendment to the Dublin Borough Emergency Interconnection Agreement as presented to the Board. The motion passed with a 4-0 vote.

Developments

Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Deep Run WWTP Decommission Project – Mr. Corey provided an update to the Board on the Deep Run WWTP Decommission Project and the conversion to a pumping station.
2. Weiss Market – Mr. Corey provided an update on the project. The revised plans have been submitted and are in the review process.

Operations Report – Mr. Sullivan reviewed his report with the Board.

AUTHORITY REPORT –

General Matters/Administrative/Operations

Mr. Sullivan reviewed his report with the Board.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Bender and with a 4-0 aye vote, adjourned 8:35 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority