

MINUTES OF THE REGULAR MEETING
September 22, 2016
BEDMINSTER MUNICIPAL AUTHORITY

The regular September 22, 2016 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger and Treasurer Robert Bender. Assistant Secretary/Treasurer Lou McKay was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Private Utility Enterprises, Inc.
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers
Richard Shilling, Township Manager

MINUTES

Upon motion of Mr. Bender, seconded by Mr. Guagno, the Board approved the minutes of the August 25, 2016 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet. Mr. Sullivan noted that the budget will be presented to the Authority treasurer prior to the next meeting for review and then to the entire Board at the October meeting,

The Loan payment is scheduled for December 1, 2016. Mr. Sullivan is working with the Bank to obtain a final invoice for the October meeting.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated September 22, 2016. A motion was made by Mr. Trauger, seconded by Mr. Bender to approve the Treasurer's Report of - \$175,413.49 (Pennland Farms - \$9,050.46 Estates at Deep Run Creek \$4,956.77). The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Developments –

1. Mr. Reiss referred the Board to his written report.

Telvil-Rice Tract Development and Memorandum of Development Agreements –

A motion was made by Mr. Trauger, seconded by Mr. Bender to approve the Telvil-Rice Memorandum Agreement. The motion passed with a 4-0 vote.

A motion was made by Mr. Trauger, seconded by Mr. Bender to approve the Telvil-Rice Development Agreement. The motion passed with a 4-0 vote.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report with the Board.

1. Elephant Road WWTP Upgrade – Startup was September 13, 2016. CKS Engineers met the DEP onsite for the inspection. No issues were reported and the operations permit is expected to be issued. CKS Engineers is waiting on the punch-list items to be completed by the contractor.
2. Stonebridge Sanitary Sewer Replacement Project – Mr. DiGangi provided an update to the Board on the progress of the project.
3. Deep Run WWTP Decommission Study – Mr. DiGangi provided an update to the Board on the progress of the project. As part of the PA Small Water & Sewer Grant Application, the Authority must obtain approval from the Township Planning Commission certifying that the project is consistent with the comprehensive Township planning.

4. BMA Elephant Road WWTP Upgrade - A motion was made by Mr. Bender, seconded by Mr. Trauger to approve payment application #5 in the amount of \$76,948.20. The motion passed with a 3-0 vote Mr. Guagno recused himself from the vote.

Operations Report – Mr. Sullivan reviewed his report with the Board.

1. Lab Testing – Mr. Sullivan updated the Board on the issues with the Lab Testing and reporting. He noted that the new laboratory will start on October 1st.

AUTHORITY REPORT –

General Matters/Administrative/Operations

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Trauger, seconded by Mr. Guagno and with a 4-0 aye vote, adjourned at 8:15 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority