

D R A F T

**MINUTES OF THE REGULAR MEETING
October 28, 2015
BEDMINSTER MUNICIPAL AUTHORITY**

The regular October 28, 2015 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Chairman Jay Heacock, Vice Chairman Joseph Guagno, Secretary Craig Trauger, and Assistant Secretary/Treasurer Lou McKay. Member Lawrence Longacre was excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Administrator/Operator
Jonathan Reiss, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Guagno, seconded by Mr. Trauger, the Board approved the minutes of the September 23, 2015 board meeting 4-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. The Board generally review the reports contained in the meeting packet.

2016 Budget – The Board reviewed the 2016 Draft Budget. A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve the 2016 Draft #1 Budget as presented. The motion passed with a 4-0 vote.

Authority Rates and Fees - The Board reviewed the Authority Rates and Fees. A motion was made by Mr. McKay, seconded by Mr. Trauger to approve the 2016 Authority Rates and Fee Schedule as presented. The motion passed with a 4-0 vote.

A motion was made by Mr. McKay, seconded by Mr. Trauger to reaffirm the appointment of Brinker, Simpson & Co., LLC for Audit Services of the Authority as proposed in the 2015 contract. The motion passed with a 4-0 vote.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated October 28, 2015. A motion was made by Mr. Guagno, seconded by Mr. Trauger to approve the Treasurer's Report of - \$87,515.32 (Pennland Farms - \$13,540.44 Estates at Deep Run Creek \$5,227.82). The motion passed with a 4-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Reiss referred the Board to his written report.

Developments – Mr. Reiss referred the Board to his written report.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report.

Wigton CirIce Sewer Replacement Project – The project is in the maintenance period.

Stonebridge I&I Project – Mr. DiGangi provided an update to the Board on the project. Mr. DiGangi will keep the Board updated on future meetings with the Board of Supervisors as well as the affected residents.

A motion was made by Mr. Trauger, seconded by Mr. Guagno to authorize CKS Engineering to bid the Stonebridge I&I Project. The motion passed with a 4-0 vote.

A motion was made by Mr. Guagno, seconded by Mr. Trauger to authorize the purchase of Flow meters to provide preliminary monitoring of completed work as well as a base line for lines to be replaced. The motion passed with a 4-0 vote.

Kern Drive Sewer Replacement Project – A motion was made by Mr. Trauger, seconded by Mr. Guagno to approve payment request Number 4 (final), in the amount of \$5,140.00 to Passerini and Sons. The motion passed with a 4-0 vote.

Developments

Mr. DiGangi reviewed his report with the Board.

Operations Report – Mr. Sullivan reviewed his report with the Board.

Stonebridge Booster Station – VFD Replacement – Mr. Sullivan updated the Board on a defective Variable Frequency Drive (VFD) on the high service pump at the Stonebridge Booster Station. The VFD is obsolete. Mr. Sullivan will continue to update the Board on a replacement alternative and work with Mr. Guagno on the purchase of a new unit through the State Co-Stars program.

A motion was made by Mr. Trauger, seconded by Mr. McKay to approve the three (3) Electrical contracts with Constellation Energy. The motion passed with a 4-0 vote.

AUTHORITY REPORT

General Matters/Administrative/Operations/

Mr. Sullivan reported there is no new business to discuss.

The Board directed Mr. Sullivan to cancel the November meeting and to advertise the new meeting date of December 10, 2015.

CHAIRMAN'S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Trauger and with a 4-0 aye vote, adjourned at 8:00 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority