

**MINUTES OF THE REGULAR MEETING
MARCH 25, 2015
BEDMINSTER MUNICIPAL AUTHORITY**

The regular March 25, 2015 meeting of the Bedminster Municipal Authority was called to order at 7:30 p.m. by Chairman Jay Heacock. The following Board members were present: Vice Chairman Joseph Guagno, Secretary Craig Trauger, and Treasurer Larry Longacre. Assistant Secretary/Treasurer Lou McKay and Secretary Craig Trauger were excused from attendance.

Also present at the invitation of the Board were the following:

Michael Sullivan, Administrator/Operator
Peter Nelson, Esq., Grim, Biehn & Thatcher
Patrick DiGangi, P.E., CKS Engineers

MINUTES

Upon motion of Mr. Longacre, seconded by Mr. Guagno, the Board approved the minutes of the February 25, 2015 board meeting 3-0.

PUBLIC COMMENT

- A. Confirmed Appointments – None
- B. From the Floor – There was no public comment.

FINANCIAL REPORT

The Authority Administrator referred the Board to the reports contained in the meeting packet. Mr. Sullivan reported that the field work for the Authority's audit of the 2014 financial statement is complete. The Board generally review the reports contained in the meeting packet.

A motion was made by Mr. Longacre, seconded by Mr. Guagno to approve the Financial Report which carried by a unanimous vote.

Mr. Sullivan presented a summary sheet of potential refinancing and borrowing options that was prepared by Mr. Chris Gibbons of Concord Financial. MR. Gibbons will be attending the Authority's April meeting to discuss those options and answer questions from the Board members.

TREASURER'S REPORT

1. Mr. Sullivan read the Treasurer's Report, dated March 19, 2015. A motion was made by Mr. Longacre, seconded by Mr. Guagno to approve the Treasurer's Report of - \$54,922.48 (Pennland Farms - \$15,873.48 Estates at Deep Run Creek \$6,173.02). The motion passed with a 3-0 vote.

SOLICITOR'S REPORT

Authority Business

Mr. Nelson referred the Board to his written report.

Developments – The Authority Solicitor briefly updated the Board on the Deep Run WWTP dedication project and proposed modifications. The developer has funded the appropriate escrow accounts. Mr. Nelson reported that the developer has met all conditions needed to request that the Authority take dedication of the wastewater treatment plant. Mr. DiGangi interjected that As-built drawing were submitted to his office and are currently under review. Mr. Guagno moved to accept the deed of dedication for the wastewater treatment plant conditioned on the review and acceptance of the as-built drawings by the Authority engineer. Mr. Longacre seconded the motion which passed by a 3-0 vote.

Mr. Guagno moved then moved to reduce the financial security as detailed in escrow release #11 to 15% for the 18 month maintenance period. Mr. Longacre seconded the motion which passed by a 3-0 vote.

ENGINEER'S REPORT

Authority Projects

The Authority's Engineer generally reviewed the projects within the written engineering report.

Update to the Elephant Road Treatment Plant – Mr. DiGangi reported that there were no further updates.

Kern Drive Sewer Replacement Project, Authorization to Bid – Mr. DiGangi presented the bid tabulation for the sewer main replacement project. After a brief discussion and review of the information provided, Mr. Guagno moved to award the Kern Drive Sanitary Sewer Replacement Project to Passerini and Sons Construction for a total of \$102,985.00. Mr. Longacre seconded the motion which carried unanimously.

2014 Chapter 94 Reports – The Authority Engineer is seeking authorization to submit the Chapter 94 Reports pertaining to the Elephant Road, Deep Run and Pennland Farms wastewater treatment plants to the PA DEP as required. Mr. Sullivan noted that staff has performed a review of the documents. Mr. Guagno moved to authorize the Authority engineer to submit the required reports before the March 31, 2015 deadline. The motion was seconded by Mr. Longacre and passed with a 3-0 vote.

Mr. DiGangi also reported that his office has completed the DRBC docket renewal for the Pennland WWTP and is currently working on the annual water supply reports. For the Authority.

Developments

Mr. DiGangi reviewed his report with the Board.

Operations Report – Mr. Sullivan reported that the treatment facilities are meeting permit requirements despite the extremely cold weather and wet weather conditions. The Authority operator reported that the second treatment vessel at the Pennland WWTP will be activated in the next month or two.

AUTHORITY REPORT

General Matters/Administrative/Operations/

CHAIRMAN’S MINUTE

Adjournment – There being no further business, the Board, upon motion of Mr. Guagno, seconded by Mr. Longacre and with a 3-0 aye vote, adjourned at 8:00 p.m.

Respectfully submitted,

BY: _____
Bedminster Municipal Authority